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**DEPARTMENT OF  
ANIMAL SERVICES**  
221 North Figueroa Street  
5<sup>th</sup> Floor  
Los Angeles, CA 90012  
(888) 452-7381  
FAX (213) 482-9511

**BRENDA F. BARNETTE**  
GENERAL MANAGER

**JOHN D. CHAVEZ**  
ASSISTANT GENERAL MANAGER

**DR. JEREMY PRUPAS**  
CHIEF VETERINARIAN

September 8, 2014

Budget and Finance Committee  
C/o Erika Pulst, Office of the City Clerk  
Room 395, City Hall  
Los Angeles CA 90012

Council File: 13-0600-S133  
Council Districts: All  
Contact Person and Phone:  
Brenda F. Barnette (213) 482-9558

**REPORT BACK REGARDING SPECIAL FUND INTEREST DISCREPANCY**

Honorable Councilmembers:

**RECOMMENDATION**

We have reviewed the record and determined that the Office of Finance is correct; interest earned in Fund 842 is distributed to the General Fund.

**SUMMARY**

This responds to recommendation #1 passed by the City Council on April 30, 2014 (CF 13-0600-S133) instructing the Department of Animal Services to reconcile the discrepancy of interest earned in the Animal Sterilization Fund (842) being distributed to the Animal Sterilization Fund, as reported in Attachment G of the joint report of the Controller and the CAO, or to the General Fund, as reported by the Office of Finance.

The Department accepted a series of significant, multi-year reductions in annual allocation transferred from the General Fund to the Animal Sterilization Fund. As a result we are considering requesting your support for a change in the ordinance to direct future interest distributions to the Animal Sterilization Fund to offset reductions in the allocation. Retaining the interest earned would provide for 400 additional sterilization surgeries annually.

**FISCAL IMPACT**

Not applicable.

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

## SPECIAL FUND INTEREST DISCREPANCY

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If you have any questions, please contact John Forland, Senior Management Analyst II at 213-482-9554 or at [john.forland@lacity.org](mailto:john.forland@lacity.org).

  
Brenda F. Barnette *for*  
General Manager

cc: Anna Mae Yutan, CAO  
Roy Morales, CLA  
Janice Chang Yu, CAO  
Wai Yee Lau, Controller  
John Forland, Department of Animal Services

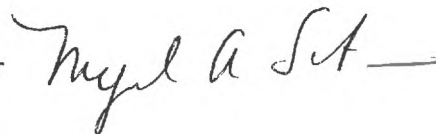
**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

2014 OCT 17 PM 12:16  
6110-38000-0000

Date: October 17, 2014

To: Budget and Finance Committee

From: Miguel A. Santana, City Administrative Officer



Subject: **CITY ADMINISTRATIVE OFFICER – Special Funds Interest Reporting**

The City Council instructed specified departments to conduct a review of interest earnings distribution on special funds, to reconcile differences on interest earning disbursements with the Office of Finance, and to provide a report to the Office of the Controller, City Administrative Officer (CAO), Chief Legislative Analyst and the Budget and Finance Committee (C.F. No. 13-0600-S133).

The CAO has conducted a complete review of interest earnings distribution on those funds with identified discrepancies. Findings and recommendations are summarized below.

The following Funds have a zero balance and were closed on June 30, 2014:

**Fund 116 – 2003 Tax Revenue Anticipated Note Proceeds**

**Fund 117 – 2004 Tax Revenue Anticipated Note Proceeds**

**Fund 118 – 2005 Tax Revenue Anticipated Note Proceeds**

**Fund 658 – Community Facilities District 3 Silver Oaks Deposit**

**Fund 429 – Greater Los Angeles Visitors and Convention Bureau Trust Fund:**  
Recommend that interest be credited to the General Fund.

**Fund 438 – Construction Services Trust Fund:** This Fund requires review and analysis by the City Attorney to determine the proper attribution of interest earnings. Recommend that the CAO work with the City Attorney and report separately on this Fund.

**Fund 45B - Parks First Trust Fund:** This Fund was included inadvertently in the report.

**Fund 492 – Special Fire Safety and Paramedic Communications Equipment Tax Fund:**  
This Fund requires review and analysis by the City Attorney to determine the proper attribution of interest earnings. Recommend that the CAO work with the City Attorney and report separately on this Fund.

**Fund 876 – Pershing Square Special Trust:** Interest disbursement is governed by Los Angeles Administrative Code Sec. 5.115.8(a) and the Special Tax Agreement dated August 1, 1992 between the City and Community Facilities District No. 1. After construction costs and

debt service payments have been made, then investment earnings shall, from time to time, be transferred to the City's General Fund. Since Fund 876 has had sufficient funds to cover debt service, it has been feasible to credit past interest earnings to the General Fund. The CAO will continue to work with the Office of Finance to ensure sufficient funds are available to pay debt service before interest earnings are disbursed from this Fund.

A summary of the revised interest earnings distribution for the special funds administered by the CAO is presented below:

Fund Label	Administering Department Name	Interest to GF
116 - 2003 Tx Rev Anticip Note Proc	City Administrative Officer	N/A. Fund repealed by Ordinance 179,986 effective July 1, 2008. Closure requested. Balance is zero.
117 - 2004 Tx Rev Anticip Note Proc	City Administrative Officer	N/A. Fund repealed by Ordinance 179,986 effective July 1, 2008. Closure requested. Balance is zero.
118 - 2005 Tx Rev Anticip Note Proc	City Administrative Officer	N/A. Fund repealed by Ordinance 179,986 effective July 1, 2008. Closure requested. Balance is zero.
429 - Greater Los Angeles Visitors and Convention Bureau Trust Fund	City Administrative Officer	Yes
438 - Construction Services Trust Fd	CAO Non-Departmental - Appropriations to Special Purpose Fund	Subject to further review by the City Attorney.
45B - Parks First Trust Fund	City Administrative Officer	N/A -This Fund was included inadvertently.
492 - Sp Fire Saf & Para Commu Equip TaxFund	City Administrative Officer	Subject to further review by the City Attorney.
658 - Comm Fac Dist 3 Silv Oaks Depo	City Administrative Officer	N/A. Closure requested. Balance is zero.
876 - Pershing Square Special Trust	City Administrative Officer	Subject to consultation between the Office of Finance and the CAO to ensure sufficient funds are available to pay debt service.

## RECOMMENDATION

That the Council instruct the City Administrative Officer to work with the City Attorney and report separately on Fund 438, Construction Services Trust Fund, and Fund 492, Special Fire Safety and Paramedic Communications Equipment Tax Fund.

## FISCAL IMPACT STATEMENT

Approval of this recommendation will have no impact on the General Fund.



**CITY OF LOS ANGELES**  
**INTER-DEPARTMENTAL CORRESPONDENCE**

August 22, 2014

TO: Honorable Members Budget & Finance Committee

Attn: Wai Lau, Office of the Controller

FROM: Michiko M. Reyes, Budget Director  
Office of the City Attorney

RE: **Interest Reporting Discrepancy**

Last fiscal year, our office provided information regarding several special funds that we administer. It is requested that the responses previously provided to the Controller's office regarding the distribution of earned interest for the funds listed below be revised as follows:

Fund	Interest to GF	Comments
368 – City Attorney Grants	Yes	Interest should be credited to the general fund
550 – Consumer Protection Trust Fund	Yes	Interest should be credited to the general fund

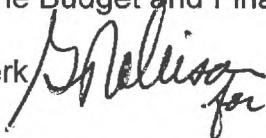
In addition, interest earned for Fund 52K was correctly reported as being credited back to the special fund. However, we have been advised that the Finance's records indicate that interest should be credited to the general fund. Please be advised that the fund is currently closed and a correction may not be necessary at this time.

If you need any additional information, please contact me at (213) 978-7020.

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

**DATE:** September 3, 2014

**TO:** Honorable Members of the Budget and Finance Committee

**FROM:** Holly L. Wolcott, City Clerk 

**SUBJECT: SPECIAL FUNDS REVIEW (C.F. 13-0600-S133)**

Per Council File 13-0600-S133 which was adopted on April 29, 2014, the Office of the City Clerk was instructed to review Attachment G in order to clarify discrepancies pertaining to interest earnings on various trusts funds currently administered by the Office of the City Clerk.

Our Office had previously indicated that the trust funds listed below did not accrue interest into the City's General Fund. After reviewing the funds and getting further clarification, these funds do in fact accrue interest into the City's General Fund.

Fund 436 – Special Reward Trust Fund  
Fund 441 – Furtherance of International Earthquake Conference Goals Trust Fund  
Fund 45V- Intellectual Property Trust Fund  
Fund 46G – Illegal Dumping Reward Program Trust Fund  
Fund 51K- Michael Jackson Memorial Trust Fund  
Fund 531 – Lopez Canyon Amenities Trust Fund  
Fund 659 Business Improvement District Trust Fund

It should be noted that we are currently working on an amendment to the Administrative Code for the Business Improvement Trust Fund, Fund 659, so that all future interest is allocated to the Trust Fund.

If you have any questions, please contact Ruben Viramontes of my staff at (213) 978-1083.

cc: Ane Mae Yutan, Office of the CAO  
Roy Morales, CLA's Office  
Wai Yee Lau, Office of the Controller

# CITY OF LOS ANGELES

CALIFORNIA

**BOARD OF  
LOS ANGELES  
CONVENTION AND  
TOURISM  
DEVELOPMENT**

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RAY BIDENOST  
VICE PRESIDENT

NICOLE DUCKETT FRICKE

OTTO PADRON

GILLIAN ZUCKER



**ERIC GARCETTI**  
MAYOR

**LOS ANGELES  
DEPARTMENT OF  
CONVENTION AND  
TOURISM DEVELOPMENT**

ROBERT R. "BUD" OVROM  
EXECUTIVE DIRECTOR

1201 S. FIGUEROA STREET  
LOS ANGELES, CA 90015

(213) 741-1151

FAX (213) 765-4441

TTY (213) 763-5077

September 8, 2014

Budget and Finance Committee  
The Honorable Paul Krekorian, Chair  
The Honorable Mitchell Englander, Vice Chair  
The Honorable Paul Koretz, Member  
The Honorable Bob Blumenfield, Member  
The Honorable Mike Bonin, Member  
c/o Erika Pulst, Legislative Assistant  
Office of the City Clerk  
200 North Spring Street  
Room 395, City Hall  
Los Angeles, California 90012

**SUBJECT: COMPREHENSIVE REVIEW OF THE CITY'S SPECIAL FUNDS –  
DEPARTMENT OF CONVENTION AND TOURISM DEVELOPMENT**

Pursuant to the Council Action, adopted on April 29, 2014, and the Budget and Finance Committee Report relative to a comprehensive review of the City's special funds (C.F. No. 13-0600-S133), the Los Angeles Department of Convention and Tourism Development (CTD) was to reconcile the disbursement of interest earnings for the funds administered by the CTD and provide a report to the Office of the Controller, City Administrative Officer (CAO), Chief Legislative Analyst (CLA), and the Budget and Finance Committee. CTD administers two (2) funds listed on Attachment G – Interest Reporting Discrepancy of the joint Controller and CAO report:

- A. The Los Angeles Convention and Exhibition Center Authority Revenue Fund (Fund No. 724) was established by Resolutions No. 123 and No. 124, adopted by the Los Angeles Convention Center Authority Commission (Authority). The Authority was created by Joint Exercise of Powers Agreement between the City of Los Angeles and the County of Los Angeles (JEPA) to provide for (a) "the construction and operation of a

convention and exhibition hall and related facilities, including any expansion or enlargement thereof" and (b) "the acquisition and development of properties near the Convention and Exhibition Center. The interest earned on Fund No. 724 balances has been credited to the General Fund and CTD is not requesting changes to this practice at this time.

- B. The creation and the administration of the Convention Center Revenue Fund (Fund No. 725) is set forth in Division 8, Chapter 11, Section 8.148 of the Los Angeles Administrative Code (LAAC), for the purpose of operating the Los Angeles Convention Center (LACC). The interest earned on Fund No. 725 balances has been credited to the General Fund, and CTD is not requesting changes to this practice at this time.

If you have any questions or require additional information, please do not hesitate to contact Marla Bleavins, Assistant General Manager, at (213) 741-1151, Extension 5307.

Respectfully Submitted,



Marla Bleavins  
Assistant General Manager

MB:ta  
Exec Ref 14-156

Attachments

cc: Robert R. "Bud" Ovrom, CTD  
Ana Mae Yutan, CAO  
Diana Mangioglu, CAO  
Roy Morales, CLA  
Wai Lau, Office of the Controller

[Print](#)

## Los Angeles Charter and Administrative Code

**Sec. 8.148. Establishment and Operation of "Convention Center Revenue Fund."**

All revenues derived from any such municipal auditorium, municipal auditorium center, convention center or facilities in connection therewith, including the proceeds from any lease thereof, shall be paid, at the direction of the Executive Director of the Convention Center, into either accounts maintained by the private entity under contract with the City to manage, operate and maintain the Convention Center, or into a special fund to be designated as the "**Convention Center Revenue Fund**", which fund is hereby established. The expenses of operation, management, maintenance and improvement of any such municipal auditorium, or municipal auditorium center, convention center or the facilities in connection therewith, shall be defrayed solely from the Convention Center Revenue Fund and the revenues or other moneys paid into the same or appropriations budgeted for such purposes to the Los Angeles Convention Center Department, or from accounts maintained by the private entity under contract to manage, operate and maintain the Convention Center. Moneys in the Convention Center Revenue Fund, or in the accounts maintained by the private entity, shall be appropriated or used only as follows:

**First:** For the necessary expenses of operating, managing, maintaining and improving any such municipal auditorium or municipal auditorium center, convention center, or facilities in connection with any such facilities and discharge of liabilities arising therefrom.

**Second:** For the payment of the principal and interest, or either, due or coming due, during the fiscal year in which the money in said fund account is received, or to be received upon outstanding bonds or other evidences of indebtedness, such as lease agreements made by the City to repay such indebtedness issued for the acquisition, construction, or completion of any municipal auditorium, or municipal auditorium center, convention center, or facilities in connection therewith.

**Third:** To transfer to the Reserve Fund in the manner provided in Section 382 of the Charter; provided, however, that no such transfer shall be made as long as any bonds or other evidences of indebtedness payable out of said revenue fund shall be outstanding and unpaid, or so long as the City is obligated to make payments on a lease which guarantees debt service of bonds or other evidences of indebtedness issued to construct a municipal auditorium, or municipal auditorium center and the facilities in connection therewith, or until there shall have been set apart in a special trust fund, established for such lease payments, bonds or other evidences of indebtedness, sums sufficient to pay, when due, rental payments for the unexpired term of any such lease, and the entire principal of any such indebtedness remaining unpaid, together with interest accrued and to accrue thereon.

## SECTION HISTORY

Added by Ord. No. 144,335, Eff. 3-4-73, Oper. 7-1-73.

Amended by: Ord. No. 144,926, Eff. 8-17-73; Ord. No. 167,696, Eff. 5-7-92.

Readopted by Ord. No. 173,492, Eff. 10-10-00.

Amended by: Ord. No. 182,814, Eff. 1-11-14.

CITY OF LOS ANGELES  
CALIFORNIAOFFICE OF  
CONTROLLERCHARLES NAVARRO  
CONTROLLERCITY HALL  
LOS ANGELES 90012  
455-2121

January 20, 1972

Mr. Robert Shadforth  
City Treasurer  
Room 295, City Hall

Dear Sir:

In accordance with Resolutions adopted by the Los Angeles Convention and Exhibition Center Authority Commission respecting the Indenture providing the terms and conditions for the issuance of its Revenue Bonds, it is necessary to establish the following fund:

## SPECIAL AND MISCELLANEOUS FUND

6 066 LOS ANGELES CONVENTION AND  
EXHIBITION CENTER AUTHORITY,  
REVENUE FUND

The initial entry will be the receipt of rental payments by the City.

Very truly yours,

CHARLES NAVARRO, CONTROLLER

By George Bertman  
George Bertman  
Principal Deputy Controller

ef

## RESOLUTION NO. 124

At the regular meeting of the Convention and Exhibition Center Commission of November 13, 1968, Commissioner Markham moved the adoption of the following resolution:

RESOLUTION OF THE LOS ANGELES  
CONVENTION AND EXHIBITION CENTER  
AUTHORITY COMMISSION PROVIDING  
FOR THE SALE OF SERIES B OF THE  
BONDS AUTHORIZED TO BE ISSUED  
BY RESOLUTION NO. 38



WHEREAS, this Commission has adopted Resolution  
No. 38 entitled:

RESOLUTION OF THE LOS ANGELES CONVENTION  
AND EXHIBITION CENTER AUTHORITY COMMISSION  
CONSTITUTING THE INDENTURE OF THE LOS  
ANGELES CONVENTION AND EXHIBITION CENTER  
AUTHORITY PROVIDING THE TERMS AND CONDI-  
TIONS FOR THE ISSUANCE OF ITS REVENUE  
BONDS — INITIAL ISSUE \$38,500,000

and Resolution No. 123 entitled:

RESOLUTION OF THE LOS ANGELES CONVENTION  
AND EXHIBITION CENTER AUTHORITY COMMISSION  
SUPPLEMENTING RESOLUTION NO. 38 IN ORDER  
TO PROVIDE FOR THE ISSUANCE OF SERIES B  
OF THE TOTAL AMOUNT OF BONDS AUTHORIZED  
BY SAID RESOLUTION NO. 38

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That Series B of said issue of Bonds in  
the amount of \$20,500,000 should be offered for  
sale, sold and delivered as soon as practicable.

2. That the Commission hereby authorizes  
the invitation of bids for the purchase of said  
Series B, such invitation to be substantially in  
accordance with the notice inviting bids attached  
hereto. Said notice inviting bids, the bid form  
and the memorandum of interest requirements,  
attached hereto and by this reference incorporated  
herein, are hereby approved.

3. That the Secretary shall cause said  
notice inviting bids to be published substantially  
in the form attached hereto in "The Los Angeles

Daily Journal", a newspaper published and of general circulation in Los Angeles, California, by at least two insertions, the last publication to be at least five days prior to the day fixed for the receipt of bids. The Secretary is also hereby directed to cause the said notice to be published at least once in the daily edition of "The Bond Buyer", a newspaper published in New York, New York, not less than ten days prior to the day fixed for the receipt of bids, but failure to so publish said notice in New York or any defect in such publication shall not invalidate, or in any manner affect the proceedings for the sale of the Bonds.

4. That the terms and conditions of the offering and sale of the Bonds shall be as specified in said notice inviting bids.

5. That the Secretary is hereby authorized and directed to cause to be furnished to prospective bidders a reasonable number of copies of the notice inviting bids, the bid form with the memorandum of interest requirements, the pamphlet entitled "Basic Legal Documents" and also, when the same is approved at a later meeting, the Official Statement.

6. That the Secretary is hereby authorized and directed to receive and record the receipt of all bids made pursuant to said notice inviting bids, to publicly open and read said bids, to cause said bids to be examined for compliance with said notice, to cause computations to be made as to which bidder has bid the lowest interest cost and to present such bids to this Commission as provided in said notice along with a report as to the foregoing and any other matters deemed pertinent to the award of the Bonds and the proceedings for the issuance thereof. The Secretary is hereby authorized and directed to request the assistance of any officers and employees of the City, or the consultants, counselors and auditors in the accomplishing of the foregoing and to incur any necessary expenses in connection therewith.

Which resolution, duly seconded by Commissioner Simpson, was adopted by the following vote:

Ayes, Commissioners Petree, Cinquemani, Gaston, Gose, Hoedemaker, Houston, Markham, Mendenhall, Payne, Simpson - 10

Noes, none.

I hereby certify that Resolution No. 124 was adopted by the Los Angeles Convention and Exhibition Center Authority Commission on November 13, 1968.

Rex E. Layton, Secretary

By

*Arden D. Siemers*  
Arden D. Siemers, Deputy Secretary  
B.

11/13/68

RESOLUTION NO. 123

**RESOLUTION OF THE LOS ANGELES CONVENTION AND EXHIBITION CENTER  
AUTHORITY COMMISSION SUPPLEMENTING RESOLUTION NO. 38 IN  
ORDER TO PROVIDE FOR THE ISSUANCE OF SERIES B OF THE TOTAL  
AMOUNT OF BONDS AUTHORIZED BY SAID RESOLUTION NO. 38**

WHEREAS, This Commission has adopted that certain Resolution entitled:

"Resolution of the Los Angeles Convention and Exhibition Center Authority Commission Constituting the Indenture of the Los Angeles Convention and Exhibition Center Authority Providing the Terms and Conditions for the Issuance of its Revenue Bonds — Initial Issue \$38,500,000"

; and

WHEREAS, of said initial issue of \$38,500,000, \$18,000,000 thereof has been issued as Series A and it is now necessary to issue the remaining \$20,500,000 as Series B;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE LOS ANGELES CONVENTION AND EXHIBITION CENTER AUTHORITY COMMISSION, as follows:

Section 1. That the \$20,500,000 of Bonds authorized to be issued as Series B by said Resolution No. 38 shall be dated February 1, 1969, and shall mature on February 1 in each year of maturity in the amounts for each of the several years as follows:

**SERIES B MATURITY SCHEDULE**

Maturity Date	Principal Amount	Maturity Date	Principal Amount
1973 .....	\$ 290,000	1989 .....	\$ 630,000
1974 .....	300,000	1990 .....	665,000
1975 .....	315,000	1991 .....	700,000
1976 .....	335,000	1992 .....	735,000
1977 .....	355,000	1993 .....	765,000
1978 .....	370,000	1994 .....	810,000
1979 .....	390,000	1995 .....	850,000
1980 .....	410,000	1996 .....	885,000
1981 .....	425,000	1997 .....	935,000
1982 .....	450,000	1998 .....	980,000
1983 .....	475,000	1999 .....	1,030,000
1984 .....	495,000	2000 .....	1,080,000
1985 .....	520,000	2001 .....	1,135,000
1986 .....	545,000	2002 .....	1,190,000
1987 .....	575,000	2003 .....	1,255,000
1988 .....	605,000		

Section 2. On or before the closing (delivery of the Bonds) the Construction Contract will be executed and subsection A of Section 4.01 of said Resolution No. 38 will have no force or effect. When the Bonds are printed, the "Provisions for Call and Redemption Prior to Maturity" shall be altered to reflect said fact.

11/13/68

Section 3. Subsection A(c) of Section 5.02 of said Resolution No. 38 shall be amended to read as follows:

"(c) *Working Capital Fund.* Commencing after the initial Land Rental and/or Base Rental under the Lease is paid and thereafter following each January 15, provided that the next July 15 transfer to the Interest Fund plus any "carry over" required by the Bond service schedule has either been made, or there has been retained in the Revenue Fund sufficient moneys therefor, the Controller shall transfer to a special fund, designated as the "Los Angeles Convention and Exhibition Center Authority, Working Capital Fund" (herein sometimes referred to as the "Working Capital Fund") to the extent available, sums sufficient as determined by the Controller for the payment of:

(i) All taxes and assessments of any nature whatsoever for which the Authority is liable, including, but not limited to, excise taxes, ad valorem taxes, ad valorem and specific lien special assessments and gross receipts taxes, if any, levied upon the Project or upon the Authority's interest therein or upon Authority's rental income derived therefrom.

(ii) All expenses (not otherwise paid or provided for out of the proceeds of the sale of Bonds of the Authority) incidental to the issuance and reissuance of the Bonds, including, without limitation, their servicing, registration, deregistration, exchange, transfer and call and redemption prior to maturity, and all administrative costs of the Authority and all other necessary administrative charges of the Authority or charges required to be paid by it in order to comply with the terms of the Bonds or of this Resolution and to defend the Authority and its members.

(iii) Insurance premiums, if any, on all insurance, or deposits to special funds in lieu thereof, required or permitted under the provisions of Section 10 of the Lease, or otherwise.

(iv) All costs and expenses which the Authority may incur in consequence of or because of any default by the City under the Lease, including reasonable attorneys' fees and costs of suit or action at law to enforce the terms and conditions of the Lease.

(v) All sums necessary to maintain an amount of \$5,000 in the Working Capital Fund.

The Controller shall, pursuant to subsection (c) of Section 4 of the Lease, demand from the City any balance of the amounts due to pay any of the foregoing items, (i) through (v), when the same become due and, upon receipt of same, deposit such amounts in the Working Capital Fund."

Section 4. Subsection B of Section 6.04 of said Resolution No. 38 shall be amended to read as follows:

"B. Authority shall keep or cause to be kept a policy or policies of insurance against loss or damage to the property covered by the Resolution resulting from fire, lightning, vandalism, malicious mischief, riot and civil commotion and such perils ordinarily defined as 'extended coverage' and other perils as Authority and the City may agree should be insured against on forms and in amounts satisfactory to each. Such insurance shall be maintained in an amount not less than the full insurable value of the properties, subject to deductible conditions of not to exceed \$10,000 for any one loss. The full insurable value shall be determined from time to time but not less frequently than once in every thirty-six (36) months. The Authority shall also:

(a) Keep or cause to be kept the property covered by the Resolution insured:

(i) Against war risks, as and when such insurance is obtainable from reputable insurance companies of the United States of America or any agency thereof, in an amount not less than eighty percent (80%) of the then full insurable value thereof; and

(ii) Against loss or damage from leakage of sprinkler systems now or hereafter installed therein in amounts to be determined by Authority; and

11/13/58.

(iii) Against loss or damage by explosion of steam boilers, pressure vessels and similar apparatus now or hereafter installed therein in amounts to be determined by Authority; and

(b) Keep or cause to be kept the Project insured by earthquake insurance (if such insurance is obtainable on the open market from reputable insurance companies) in amounts not less than the full insurable value of the properties with deductibles and at premiums considered to be reasonable by Authority; or, in lieu thereof, Authority may, at any time, with the consent of the City, establish an "Earthquake Reserve Fund" to be invested in Authorized Securities, as directed by Authority, proceeds from the sale of which shall be used as provided in subsection E of this Section. Amount of such contributions to such Earthquake Reserve Fund shall be at least \$25,000 annually for the first four (4) years and at least \$15,000 annually thereafter so that there shall be established and thereafter maintained in such Fund at least \$500,000. Any amount in such Fund shall be used to retire the last outstanding Bonds.

(c) Maintain or cause to be maintained use and occupancy or business interruption or rental income insurance against the perils of fire, lightning, vandalism and malicious mischief and such other perils ordinarily defined as 'extended coverage' in an amount equal to not less than three (3) years rental; and

(d) Maintain or cause to be maintained public liability insurance against claims for bodily injury or death to persons, or damage to property of others occurring upon, in or about or in any way connected with the operation of the Project, such insurance to afford protection to a limit of not less than \$500,000 with respect to injury or death to any one person, not less than \$2,000,000 prior to the first event held in the Project which is attended by the public, and not less than \$10,000,000 thereafter, with respect to injury or death to any number of persons in any one occurrence, and property damage liability insurance in an amount not less than \$1,000,000 in any one occurrence; and

(e) Maintain or cause to be maintained workmen's compensation insurance issued by a responsible carrier authorized under the laws of the State of California to insure employers against liability for compensation under the Workmen's Compensation Insurance and Safety Act now in force in California, or any act hereafter enacted as an amendment or supplement thereto or in lieu thereof, such workmen's compensation insurance to cover all persons employed in connection with the Project and to cover full liability for compensation under any such act aforesaid, based upon death or bodily injury claims made by, for or on behalf of any person incurring or suffering injury or death during or in connection with the Project or the business of the Authority."

11/13/68

The foregoing Resolution is adopted by the Los Angeles Convention and Exhibition Center Authority Commission this 13 day of November 1968, by the following vote:

Ayes: Ten

Noes: None

Absent: Five

[Seal]

Attest:

Rex E. Layton  
Secretary

Neil Patton  
President

I HEREBY APPROVE the form and legality of the foregoing Resolution this 13 day of NOVEMBER, 1968.

Roger Arnerberg  
ROGER ARNERBERG  
City Attorney and ex-officio Attorney for the  
Los Angeles Convention and Exhibition  
Center Authority

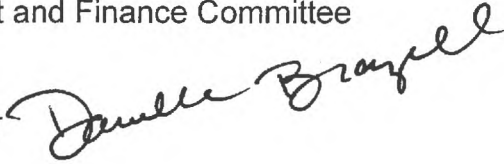


**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: September 8, 2014

To: Honorable Members of the Budget and Finance Committee

From: Danielle Brazell, General Manager  
Department of Cultural Affairs

A handwritten signature in black ink, reading "Danielle Brazell", is written over the printed name and title of the sender.

Subject: **SPECIAL FUNDS INTEREST REPORTING**

The Department of Cultural Affairs (DCA), in reference to Council File 13-0600-S133, is reporting back to your committee on the disposition of interest earnings associated with two of the DCA's special funds: Fund 337 - Cultural Affairs Grant Trust Fund and Fund 844 - Cultural Affairs Trust Fund. At this time, the Department concurs with the Office of Finance's assessment that interest earnings attributed to balances on these funds are credited to the General Fund. Neither fund receives interest revenue, and the governing documents for these funds do not explicitly address interest requirements. In particular, the financial management standards for most federal grants received by DCA stipulate that costs may be incurred only during the grant period and all obligations liquidated immediately thereafter. Therefore, in practice, any interest accrual should be minimal.

Please contact Emilio Rodriguez, Director of Administrative Services, at (213) 202-5530 if you have questions or require additional information on this matter.

Cc: Wai Yee Lau, Office of the Controller

**CITY OF LOS ANGELES  
INTER-DEPARTMENTAL CORRESPONDENCE**

**DATE:** September 11, 2014

**TO:** Councilmember Paul Krekorian, Chair  
Budget and Finance Committee

**FROM:** Jan Perry, General Manager  
Economic and Workforce Development Department



**SUBJECT: SPECIAL FUNDS REVIEW (CF #13-0600 S133) – INTEREST  
REPORTING FOR EWDD FUNDS**

The Controller's Special Fund Report issued on March 19, 2014, identified discrepancies between our department's response and the Office of Finance's records regarding whether interest earnings are disbursed to the General Fund or the special funds, as identified in Attachment G of the report.

The table below is a list of the EWDD funds showing the appropriate disposition for interest earnings:

Fund #	Fund Name	Interest to GF?	Remarks
40L	LA Bridges Grant Fund	Yes	Will be requesting Controller and Finance to change interest earnings distribution from the General Fund back to the special funds since the funds have not been closed as anticipated.
41R	LA Bridges Forfeited Assets Tr	Yes	
431	CETA Trust	Yes	
51H	ARRA Community Svc Block Grant	No	
551	General Fund-Variou Programs	Yes	This fund is used for programs funded by the City General Fund.
55S	Crenshaw/Mid-City Corridors Prop 1C	No	
579	Sidewalk Vending Trust Fund	Yes	
651	Juvenile Crime Prevention Demo	No	

If you have any questions, please contact our Department Chief Accountant, Catherine Bondoc, at (213) 744-7294.

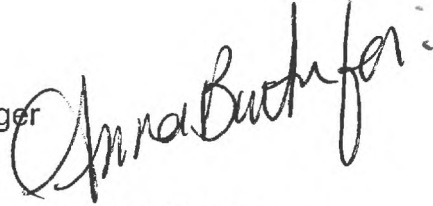
Thank you.

**CITY OF LOS ANGELES  
INTER-DEPARTMENTAL CORRESPONDENCE**

Date: September 8, 2014

To: Honorable Paul Krekorian, Chair  
Budget and Finance Committee

From: James G. Featherstone, General Manager  
Emergency Management Department



**SUBJECT: REPORTING OF INTEREST INCOME – SPECIAL FUNDS**

The Emergency Management Department (EMD) is providing the following information as requested by your committee on the disposition of interest earnings associated with special funds administered by the EMD. As the designated fund administrator for Fund No. 50A, Americorp Grant Fund, the EMD has reviewed and is in agreement with the Office of Finance that the distribution of interest earnings be credited to the City's General Fund.

When established, the Americorp Grant Fund (Fund No. 50A) was to provide funds to the City on a reimbursement basis. Therefore, in order to implement the Americorp Grant Program an advance of funds was requested and received from the City's Reserve Fund. Because the grant funds were to be reimbursements to the City, the original Council Files (CF 05-2476) did not address the receipt or distribution of interest income; however, the advance of funds received from the Reserve Fund supports the credit of any interest income to the General Fund.

Should you have any further questions, please contact Bruce Aoki at (213) 978-0540.

cc: Wai Lau, Controller  
Anna Mae Yutan, CAO  
Roy Morales, CLA

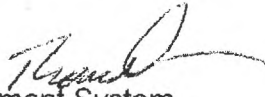


*Securing Your Tomorrows*

Date: July 25, 2014

To: Ron Galperin, City Controller  
Attention: Wai Lau, Financial Management Specialist

Antoinette Christovale, General Manager  
Attention: Tiffany Liaw, Treasury Accountant  
Office of Finance

From: Thomas Moutes, General Manager   
Los Angeles City Employees' Retirement System

**SUBJECT: INTEREST ON SPECIAL FUND 800**

In response to the City Council's request (CF 13-0600-S133), LACERS reviewed the interest crediting protocol on earnings from the balance of Special Fund 800. Currently the interest is credited to the General Fund, however we request that going forward, interest be credited to Special Fund 800 based on the authority stated in the Los Angeles Administrative Code §1110.

The City Attorney's Office concurs with this action, and provides the attached memorandum outlining the necessary authority for such action.

If you have any questions on this matter, please contact Dale Wong Nguyen of my staff at (213) 473-7258.

TM:DWN:bc  
2014-0703-017

Attachment: City Attorney Memo on Earnings for Fund 800 dated July 2, 2014

ATTORNEYS FOR THE  
DEPARTMENT OF FIRE  
AND POLICE PENSIONS

LOS ANGELES CITY  
6880

EMPLOYEES  
RETIREMENT SYSTEM

WATER AND POWER  
EMPLOYEES  
RETIREMENT PLAN



RETIREMENT BENEFITS DIVISION  
202 W. FIRST STREET, SUITE 500  
LOS ANGELES, CA 90012-4401  
TEL. 213-978-6800  
FACSIMILE 213-978-

**MICHAEL N. FEUER**  
CITY ATTORNEY

**MEMORANDUM**

**TO:** Tom Moutes, General Manager, LACERS

**FROM:** Theresa Patzakis, Senior Assistant City Attorney

**DATE:** July 2, 2014

**RE:** Earnings for Fund 800

You have requested advice as to whether LACERS is entitled to the interest earned on a special fund, Fund 800, which provides for operating expenses for the plan, and if so, what actions, if any are necessary to properly credit LACERS on a going forward basis. The average balance of Fund 800 has run around \$1.5 million. Upon review by the Controller, it was discovered that interest on Fund 800 is being credited to the City's General Fund rather than to LACERS. Consistent with the Controller's recommendation, LACERS would like to ensure that interest earned on Fund 800 is properly credited to LACERS.

The Los Angeles Administrative Code (LAAC) §1110 governs this subject. LAAC §1110(a) authorizes LACERS' establishment of a special fund, LAAC §1110(b) establishes LACERS' control of such a fund and §1110(d) provides that earnings are to be credited to LACERS.<sup>1</sup> The City's legislative scheme does not require Council or Board action to properly credit LACERS with fund earnings. Rather, the Treasurer is obligated to comply with the requirements of the LAAC.

As we discussed, interest earned in the past and credited to the General Fund rather than to LACERS would have been accounted for by the actuary in determining the City's annual contribution, hence recovery of past interest earned is unnecessary.

If you have any questions, please do not hesitate to contact me. I can be reached at (213) 978-6810.

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<sup>1</sup> LAAC § 1110 states in its entirety:

(a) **Special Funds.** Each pension and retirement board shall have a special trust fund or funds on deposit with the Treasurer for the purpose of segregating its revenues from the other money of the City.

(b) **Control of Special Funds.** The board of each pension and retirement system shall have control over their respective funds. Transfers or expenditures shall be drawn upon funds only upon demands signed by the chief accounting employee of the board. All payments from the funds shall be made upon demands prepared and approved in accordance with the provisions of the Charter.

(c) **Master Trustee or Custodian.** Each pension and retirement board, in its sole discretion, may designate one or more master trustees or custodians to hold securities and funds of the system for the purpose of carrying out the investment policies and decisions of the board.


(d) **Fund Earnings.** The money in any pension or retirement system fund shall be invested at the sole and exclusive direction of the respective board and all earnings shall be credited to the respective funds by the Treasurer or the Master Trustee or Custodian designated by the respective board.



Los Angeles City Ethics Commission

May 8, 2014

To: The Honorable Budget and Finance Committee  
Office of the Controller  
City Administrative Officer  
Chief Legislative Analyst

From: Heather Holt, Executive Director 

Subject: **Interest on Fund 534**  
**Council File No. 13-0600-S133**

---

Fund 534 is identified in Attachment G of the joint Controller and CAO report in Council File No. 13-0600-S133 as a fund that does not pay interest to the General Fund. That is incorrect. All interest earned on Fund 534 is returned to the General Fund.



**BOARD OF FIRE  
COMMISSIONERS**

DELIA IBARRA  
PRESIDENT

ANDREW GLAZIER  
VICE PRESIDENT

STEVEN R. FAZIO  
JIMMY H. HARA  
JIMMIE WOODS-GRAY

LETICIA GOMEZ  
EXECUTIVE ASSISTANT II

**CITY OF LOS ANGELES**  
CALIFORNIA



ERIC GARCETTI  
MAYOR

**FIRE DEPARTMENT**

RALPH M. TERRAZAS  
FIRE CHIEF

200 NORTH MAIN STREET  
ROOM 1800  
LOS ANGELES, CA 90012

(213) 978-3800  
FAX: (213) 978-3815

[HTTP://WWW.LAFD.ORG](http://www.lafd.org)

August 8, 2014

The Honorable Budget and Finance Committee  
City Council, City of Los Angeles  
c/o City Clerk  
City Hall, Room 395  
Los Angeles, CA 90012

Honorable Members:

Revised Response on the Special  
Fund Questionnaire - C. F. No. 13-0600-S133

Pursuant to C.F. 13-0600-S133, the Fire Department reconciled with the Office of Finance the disbursement of interest earnings for funds listed on Attachment G of the report and conducted a complete review of interest earnings distribution on all Fire Department funds. Based on this reconciliation, we are revising the Department's response to the special fund questionnaire as follows:

<u>Fund</u>	<u>Interest to General Fund</u>
335 – Fire Department Grant	Yes
848 – Fire Department Trust	Yes

If you have any questions, please contact Salvador Martinez, Chief Management Analyst, Financial Services Division, at 213-978-3434.

Sincerely,

RALPH M. TERRAZAS  
Fire Chief

Attachment

c: Wai Lau, Office of the Controller  
Ana Mae Yutan, City Administrative Office  
Roy Morales, Chief Legislative Analyst

CITY OF LOS ANGELES  
CALIFORNIA

HOLLY L. WOLCOTT  
Interim City Clerk



ERIC GARCETTI  
MAYOR

Office of the  
CITY CLERK

Council and Public Services  
Room 395, City Hall  
Los Angeles, CA 90012  
General Information - (213) 978-1133  
Fax: (213) 978-1040

SHANNON HOPPES  
Council and Public Services  
Division

[www.cityclerk.la.gov](http://www.cityclerk.la.gov)

When making inquiries relative to  
this matter, please refer to the  
Council File No.

April 30, 2014

To All Interested Parties:

City Attorney (w/blue sheet)

The City Council adopted the action(s), as attached, under Council File No. 13-0600-S133, at  
its meeting held April 29, 2014.

City Clerk  
wrq

BUDGET AND FINANCE COMMITTEE REPORT relative to a comprehensive review of the City's special funds.

Recommendations for Council action:

1. INSTRUCT departments listed on Attachment G of the joint Controller and City Administrative Officer (CAO) report, attached to the Council file, and the Office of Finance to reconcile the disbursement of interest earnings for the funds listed and conduct a complete review of interest earnings distribution on all funds, and provide a report to the Office of the Controller, CAO, Chief Legislative Analyst, and the Budget and Finance Committee on the results of the review on all funds.
2. INSTRUCT departments to work with the Office of the Controller to determine the funds that should be closed and complete the necessary steps.
3. REQUEST the Office of the City Attorney to prepare the necessary ordinance(s) to legally delete closed funds upon receipt of the list from the Office of the Controller.
4. INSTRUCT departments to report on their off-budget special funds upon development of a reporting schedule and format by the Offices of the CAO and Controller.
5. INSTRUCT departments to work with the Office of the CAO to evaluate off-budget special funds and identify those that may be brought on to the City's budget.
6. INSTRUCT the Office of the City Clerk to report back on including executed grant agreements in the Council File Management System.

Fiscal Impact Statement: The Controller and CAO report that adoption of the above recommendations would result in no immediate impact to the General Fund. The Controller's Office, as part of the annual audit work plan, will undertake more in-depth reviews of a number of funds which may identify opportunities to offset the General Fund burden in the future. Currently, the CAO is reviewing the list of funds for potential balances that may be included as part of the 2014-15 budget.

Community Impact Statement: None submitted.

#### SUMMARY

At its meeting of April 7, 2014, the Budget and Finance (BF) Committee considered a joint Controller and CAO report dated March 19, 2014 relative to a comprehensive review of the City's special funds. The Controller and CAO report that on July 29, 2013, the BF Committee requested that the Offices of the Controller and CAO provide an in-depth report on special funds. This request followed discussions during the 2013-14 Budget process regarding the \$42.6 million that had accumulated in the Transportation Grant Fund since 1996 due to reimbursements not being transferred to the General Fund.

The Controller and CAO report that it took significant effort over the course of several months working with all City departments to capture and review the information related to a total of 970 special funds to prepare this report. This is the first comprehensive report that covers all existing special funds and provides information on their creation, purpose, source of funds, eligible uses, and available cash balances. The joint report, attached to the Council file, includes this information and a report from the Controller's Office providing insights on the special funds data as well as immediate and future steps to resolve the issues identified therein.

The City Controller addressed the BF Committee and provided a powerpoint presentation on the matter. During the subsequent discussion, the Controller responded to related questions from Committee members. The Committee Chair requested that recommendation no. 1 of the joint report be amended to add CAO, CLA and BF Committee to the report recipients. After further consideration and having provided an opportunity for public comment, the BF Committee recommended approval of the recommendations contained in the joint report dated March 19, 2014 as amended in Committee and reflected above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

BUDGET AND FINANCE COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
KREKORIAN:	YES
ENGLANDER:	YES
KORETZ:	YES
BLUMENFIELD:	YES
BONIN:	ABSENT

ep

13-0600-S133 4-7-14

**ADOPTED**

APR 29 2014

LOS ANGELES CITY COUNCIL

-NOT OFFICIAL UNTIL COUNCIL ACTS-

## ATTACHMENT G - INTEREST REPORTING DISCREPANCY

Fund Label	Administering Department Name	Interest to GF
116 - 2003 Tx Rev Anticip Note Proc	City Administrative Officer	No
117 - 2004 Tx Rev Anticip Note Proc	City Administrative Officer	No
118 - 2005 Tx Rev Anticip Note Proc	City Administrative Officer	No
209 - Park & Rec Sites & Facilities	Recreation and Parks	No
214 - Vacated Fire Dept Facilities	Engineering Non-Departmental - Appropriations to Special Purpose Fund	No
26A - MICLA Ser2006A Police Fac Cons	Engineering Non-Departmental - Appropriations to Special Purpose Fund	No
26B - MICLA Ser2006A PW Bldg Const	Engineering Non-Departmental - Appropriations to Special Purpose Fund	No
26L - MICLA Lease Obligations 2011A Acct Fd	Controller	No
300 - Library	Library	No
335 - Fire Dept Grant	Fire	No
337 - Cultural Affairs Grant	Cultural Affairs	No
339 - Police Dept Grant	Police	No
342 - Telecom Liq Damage & Lost Fr Fees	Information Technology Agency	No
368 - City Attorney Grants	City Attorney	No
395 - Area Plan For The Aging Tit 7	Aging	No
40B - Local Law Enforc Block Grant Tr	Mayor	No
40F - Community Based Ser Progab2800	Aging	No
40L - L.A. Bridges - Grant Fund	Economic Development Department	No
40V - Alley NW Jefferson Bl Nr Randa	Street Lighting Non-Departmental - Appropriations to Special Purpose Fund	No
40Y - City Facil Recycling Trust Fnd	General Services	No
410 - Other Programs For The Aging	Aging	No
417 - Motion Picture Coordination	General Services	No
41R - LA Bridges Forfeited Assets Tr	Economic Development Department	No
41Y - Standards & Training For Correct	Police	Yes
429 - Greater Los Angeles Visitors and Convention Bureau Trust Fund	City Administrative Officer	No
42H - Juv Justice & Delinq Prevention	Mayor	No
431 - CETA Trust	Economic Development Department	No
436 - Special Reward Trust	City Clerk	No
438 - Construction Services Trust Fd	CAO Non-Departmental - Appropriations to Special Purpose Fund	No
440 - Rent Stabilization Trust	Housing and Community Investment Department	No
441 - Furtherance Of Int Earthq Conf	City Clerk	No
458 - Low Income Housing Tax Credit	Housing and Community Investment Department	No
45B - Parks First Trust Fund	City Administrative Officer	No
45V - Intellectual Property Fund	City Clerk	No
45X - Juvenile Acct Incent Bk Grant	Mayor	No
462 - Wilshire West Transp Imp Trust	Transportation	No
463 - Export Finance Program	Mayor	No
46G - Illegal Dumping Reward Prog Tr	City Clerk	No

## ATTACHMENT G - INTEREST REPORTING DISCREPANCY

Fund Label	Administering Department Name	Interest to GF
46R - Griffith Observatory Trust Fd	Engineering Non-Departmental - Appropriations to Special Purpose Fund	No
46V - Ombudsman Initiative Program	Aging	No
47C - LAPD Train & Eval Mgmt Sys II	Police	Yes
47K - Gang Reduction Program	Mayor	No
47N - Homeland Security Assistance	Mayor	No
489 - Essential Public Util Assessment	Engineering Non-Departmental - Appropriations to Special Purpose Fund	No
48F - Office Of Traffic Safety Prog	Mayor	No
492 - Sp Fire Saf & Para Commu Equip Tax Fund	City Administrative Officer	No
49B - Workforce Housing Prog Grant	Housing and Community Investment Department	No
49D - BEGIN Grant Program Fund	Housing and Community Investment Department	No
49E - LEAD Grant Funds (Lead Grant V, VI & Lead Outreach Grant II) LEAD Grant Funds (Lead Grant VII & VIII)	Housing and Community Investment Department	No
49K - Comm On Status Of Women Grant	Housing and Community Investment Department	No
49Q - Protective Security Ctr Grant	Mayor	No
49T - SHSGP Grant Fund	Mayor	No
49V - BZPP Grant Fund	Mayor	No
50A - Americorps Grant Fund	Emergency Management	No
50E - BJA Baldwin Village Grant Fund	Mayor	No
50G - FY07 UASI Homeland Security Gr	Mayor	No
50H - Targeting Violent Crime Initial	Mayor	No
50N - Gang Prevention Coordination	Mayor	No
50P - Justice Assistance Grant Fund	Mayor	No
50X - FY08 UASI Homeland Security Gr	Mayor	No
51B - FY07-08 Earmark Clear Foothill	Mayor	No
51H - ARRA-Community Svc Block Grant	Economic Development Department	No
51K - Michael Jackson Memorial	City Clerk	No
51L - FY06 Ramona Gardens GRYD	Mayor	No
51M - FY08 Boyle Heights/Hollenbeck	Mayor	No
51T - Reg Catastrophic Prepare Grant	Mayor	No
51Y - ARRA-2009 Cops Hiring Recovery	Police	No
525 - City Employees Ridesharing Fund	Personnel	No
52A - FY09 Justice Assistance Grant	Mayor	No
52E - FY09 Arrest Policies Grant Fd	Mayor	No
52K - ARRA-Teen & Retail Educ Tobacco	City Attorney	No
52Y - FY10 Summer Ngt Lgt Glassell P	Mayor	No
531 - Lopez Canyon Commu Amenities	City Clerk	No
532 - 1991 EDA Planning Grant	Mayor	No
534 - City Ethics Commission Fund	City Ethics Commission	No
53E - FY09 RCPGP Grant Fund	Mayor	No
53G - 2010 CSGP San Fernando GRYD	Mayor	No
53J - 2009 CALGRIP Grant Fund	Mayor	Yes
53N - 2009 Boyle Heights GRYD Zone	Mayor	No
53X - FY11 Juvenile Account Block Gr	Mayor	No
54A - 2011 CALGRIP Grant Fund	Mayor	Yes



## ATTACHMENT G - INTEREST REPORTING DISCREPANCY

Fund Label	Administering Department Name	Interest to GF
54C - FY07 PSIC Homeland Security Grant Fund	Mayor	No
54F - CalHFA Innovation Fund	Housing and Community Investment Department	No
54L - State HCD-IIG Program	Housing and Community Investment Department	No
54V - FY10 LPDM Grant Fund	Mayor	No
550 - City Atty Consumer Protec Proc	City Attorney	No
551 - General Fund- Various Program	Economic Development Department	No
553 - Residential Property Maint Fnd	General Services	No
55C - Bicycle Plan Trust Fund	Transportation	Yes
55E - FY12 UASI Homeland Security Gr	Mayor	No
55G - FY11 OJJDP Second Chance Act Planning Grant	Mayor	No
55H - FY11 Rcpgp Grant Fund	Mayor	No
55K - FY12 Community-Based Violence Prevention Demonstration Prog	Mayor	No
55N - FY2012 JUSTICE ASSISTANCE GRANT FUND	Mayor	No
55P - 2013 CALGRIP GRANT FUND	Mayor	No
55S - Crenshaw/ Mid-City Corridors PROP 1C-CRA	Economic Development Department	No
564 - Title VII Older Americans Act	Aging	No
576 - McKinney Homeless Veteran Rein	Disability	No
579 - Sidewalk Vending Trust Fund	Economic Development Department	No
610 - JTPA Title Iia Older Wkr Trng	Disability	No
611 - CDBG Earthquake Trust Fund	Housing and Community Investment Department	No
612 - Entrepreneurial Trng & Placemt	Disability	No
618 - Shoshone Av/Rinaldi Drng Dist	Sanitation Non-Departmental - Appropriations to Special Purpose Fund	No
619 - Winnetka Av/Devonshire Drn Dist	Sanitation Non-Departmental - Appropriations to Special Purpose Fund	No
61N - Wilton Drive and Ridgewood Place Lighting District	Street Lighting Non-Departmental - Appropriations to Special Purpose Fund	Yes
624 - Mason/Lassen Dr Dt Plnd Loc Dr	Sanitation Non-Departmental - Appropriations to Special Purpose Fund	No
625 - Vanalden Chn Dr Dt Plnd Loc Dr	Sanitation Non-Departmental - Appropriations to Special Purpose Fund	No
629 - Sunland Bl/Appearson Drain Dis	Sanitation Non-Departmental - Appropriations to Special Purpose Fund	No
643 - Mortgage Credit Certificate Fee	Housing and Community Investment Department	No
650 - Crime Bill/More	Police	No
651 - Juvenile Crime Prevention Demo	Economic Development Department	No
654 - Operation Abc	Mayor	No
658 - Comm Fac Dist 3 Silv Oaks Depo	City Administrative Officer	No
659 - Business Improvement Trust Fnd	City Clerk	No



## ATTACHMENT G - INTEREST REPORTING DISCREPANCY

Fund Label	Administering Department Name	Interest to GF
664 - City/County Collabo Anti-Gang	Mayor	No
668 - Narc Enforcement Surveil Team	Mayor	No
669 - EDA/Mboc-Acbop	Mayor	No
706 - Printing Revolving	General Services	No
707 - Stores Revolving	General Services	No
724 - L.A. Convention&Exh Ctr Au Rev	Los Angeles Convention Center	No
725 - LA Convention Center Revenue	Los Angeles Convention Center	No
800 - City Employees Retirement	City Employees Retirement System	No
801 - Fire & Police Tier 1 Service P	Pension	No
802 - Fire & Police Tier 1 General P	Pension	No
803 - Fire & Police Tier 2 Service P	Pension	No
804 - Fire & Police Tier 2 General P	Pension	No
805 - Fire & Police Tier 3 Service P	Pension	No
806 - Fire & Police Tier 3 General P	Pension	No
811 - Deferred Comp Plan Investment	Personnel	No
829 - Insurance Trust	Personnel	No
837 - Sales Tax Trust	GSD Non-Departmental - General	No
842 - Animal Sterilization	Animal Services	No
843 - General Service Dept Trust	General Services	No
844 - Cultural Affairs Dept Trust	Cultural Affairs	No
848 - Fire Dept Trust	Fire	No
851 - Unclaimed Money Seized	Police	No
858 - Sta Monica Mntns Conservancy T	Recreation and Parks	No
867 - Hiring Hall Trust	General Services	No
868 - Petroleum Violation Escr Acct	Transportation	No
876 - Pershing Square Special Trust	City Administrative Officer	No
881 - Pension Savings Investment Fnd	Personnel	No
897 - Junior Police Academy Trust Fd	Personnel	No
909 - Fire & Police Tier 4 Service P	Pension	No
910 - Fire & Police Tier 4 General P	Pension	No
915 - Fire & Police Tier 5 Service P	Pension	No
916 - Fire & Police Tier 5 General P	Pension	No
918 - F&P Pen Excess Benefit Plan Fd	Pension	No
920 - Fire & Police Tier 6 Service Pension Fd	Pension	No
921 - Fire & Police Tier 6 General Pension Fd	Pension	No

**DEPARTMENT OF  
FIRE AND POLICE  
PENSIONS**

360 EAST SECOND STREET  
SUITE 400  
LOS ANGELES, CA 90012-4203

(213) 978-4545  
(800) 787-CITY(2489)  
FAX (213) 978-4450  
TDD (213) 978-4455

EMAIL: PENSIONS@LAFPP.COM

**CITY OF LOS ANGELES  
CALIFORNIA**



**ERIC GARCETTI  
MAYOR**

**RAYMOND P. CIRANNA  
GENERAL MANAGER**

**WILLIAM S. RAGGIO  
EXECUTIVE OFFICER**

**JOSEPH SALAZAR  
ASSISTANT GENERAL MANAGER**

**TOM LOPEZ  
CHIEF INVESTMENT OFFICER**

September 8, 2014

The Honorable Paul Krekorian, Councilmember  
Chair - Budget and Finance Committee  
City Council, City of Los Angeles  
Room 395, City Hall  
Los Angeles, CA 90012

**SUBJECT: SPECIAL FUNDS REVIEW (C.F. 13-0600-S133)**

Councilmember Krekorian:

The Los Angeles Fire and Police Pensions (LAFPP) has reconciled the disbursement of interest earnings distributions for the following LAFPP special funds:

Fund 801 Fire & Police Pension Tier 1 Service Pension  
Fund 802 Fire & Police Pension Tier 1 General Pension  
Fund 803 Fire & Police Pension Tier 2 Service Pension  
Fund 804 Fire & Police Pension Tier 2 General Pension  
Fund 805 Fire & Police Pension Tier 3 Service Pension  
Fund 806 Fire & Police Pension Tier 3 General Pension  
Fund 909 Fire & Police Pension Tier 4 Service Pension  
Fund 910 Fire & Police Pension Tier 4 General Pension  
Fund 915 Fire & Police Pension Tier 5 Service Pension  
Fund 916 Fire & Police Pension Tier 5 General Pension  
Fund 920 Fire & Police Pension Tier 6 Service Pension  
Fund 921 Fire & Police Pension Tier 6 General Pension

Currently for the funds listed above, interest earnings are credited to the General Fund. Based on the advice provided by the City Attorney's Office, LAFPP requests that interest earnings be credited back to the respective LAFPP special fund in compliance with the Los Angeles Administrative Code (Attachment).

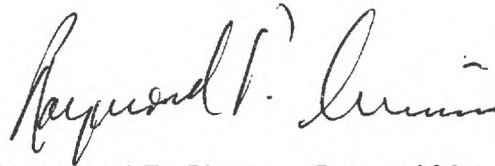
2014 SEP -9 PM 1:05  
LOS ANGELES CITY CONTROLLER



The Honorable Councilmember Krekorian  
September 8, 2014  
Page 2

Thank you for your consideration. If you have any questions, please call me at 978-4550.

Sincerely,

A handwritten signature in black ink, appearing to read "Raymond P. Ciranna". The signature is fluid and cursive, with a large initial "R" and a stylized "C".

Raymond P. Ciranna, General Manager  
Los Angeles Fire and Police Pensions

Attachment

Cc: The Hon. Ron Galperin, City Controller  
Miguel Santana, City Administrative Officer  
Sharon Tso, Chief Legislative Analyst

ATTORNEYS FOR THE  
DEPARTMENT OF FIRE  
AND POLICE PENSIONS

LOS ANGELES CITY  
6880

RETIREMENT BENEFITS DIVISION  
202 W. FIRST STREET, SUITE 500  
LOS ANGELES, CA 90012-4401  
TEL. 213-978-6800  
FACSIMILE 213-978-



EMPLOYEES  
RETIREMENT SYSTEM

WATER AND POWER  
EMPLOYEES  
RETIREMENT PLAN

**MICHAEL N. FEUER**  
CITY ATTORNEY

MEMORANDUM

**TO:** Yolanda Huang, Chief Accounting Employee, LAFPP

**FROM:** Theresa Patzakis, Senior Assistant City Attorney

**DATE:** September 3, 2014

**RE:** Earnings for LAFPP Special Funds

You have requested advice as to whether LAFPP is entitled to the interest earnings derived from several special funds established for the payment of pension benefits for Tiers 1, 2, 3, 4, 5, and 6, and if so, what actions, if any, are necessary to properly credit LAFPP on a going forward basis. The LAFPP special funds in question are established in the Los Angeles Administrative Code and include:

Fund 801 Fire & Police Pension Tier 1 Service Pension  
Fund 802 Fire & Police Pension Tier 1 General Pension  
Fund 803 Fire & Police Pension Tier 2 Service Pension  
Fund 804 Fire & Police Pension Tier 2 General Pension  
Fund 805 Fire & Police Pension Tier 3 Service Pension  
Fund 806 Fire & Police Pension Tier 3 General Pension  
Fund 909 Fire & Police Pension Tier 4 Service Pension  
Fund 910 Fire & Police Pension Tier 4 General Pension  
Fund 915 Fire & Police Pension Tier 5 Service Pension  
Fund 916 Fire & Police Pension Tier 5 General Pension  
Fund 920 Fire & Police Pension Tier 6 Service Pension  
Fund 921 Fire & Police Pension Tier 6 General Pension

The collective balance of the referenced special funds is approximately \$1.9 million. Upon review by the Controller, it was discovered that earnings from these named special funds are being credited to the City's General Fund rather than to LAFPP. Consistent with the Controller's recommendation, LAFPP would like to ensure that earnings are properly credited to LAFPP.

Los Angeles City Charter §1110 governs this subject. Charter §1110(a) authorizes LAFPP's establishment of a special fund; LAAC §1110(b) establishes LAFPP's control of such a fund; and § 1110(d) provides that earnings are to be credited to LAFPP.<sup>1</sup> Additionally, each corresponding Los Angeles Administrative Code (LAAC) provision establishing the respective special funds similarly provides for the crediting of all interest, earnings and profits to the named fund. LAAC §§1320, 1416, 1510, 1610, 4.2010, 1710. The City's legislative framework does not require Council or Board action to properly credit LAFPP with fund earnings. Rather, the Treasurer is obligated to comply with the requirements of the LAAC and credit earnings to the corresponding respective special fund. To the extent special fund earnings were improperly credited in the past, such would have been accounted for by the actuary in determining the City's annual contribution, hence recovery of past earnings is unnecessary.

If you have any questions, please do not hesitate to contact me. I can be reached at (213) 978-6810.

---

<sup>1</sup> Charter § 1110 states in its entirety:

(a) **Special Funds.** Each pension and retirement board shall have a special trust fund or funds on deposit with the Treasurer for the purpose of segregating its revenues from the other money of the City.

(b) **Control of Special Funds.** The board of each pension and retirement system shall have control over their respective funds. Transfers or expenditures shall be drawn upon funds only upon demands signed by the chief accounting employee of the board. All payments from the funds shall be made upon demands prepared and approved in accordance with the provisions of the Charter.

(c) **Master Trustee or Custodian.** Each pension and retirement board, in its sole discretion, may designate one or more master trustees or custodians to hold securities and funds of the system for the purpose of carrying out the investment policies and decisions of the board.

(d) **Fund Earnings.** The money in any pension or retirement system fund shall be invested at the sole and exclusive direction of the respective board and all earnings shall be credited to the respective funds by the Treasurer or the Master Trustee or Custodian designated by the respective board.

# CITY OF LOS ANGELES

CALIFORNIA

TONY M. ROYSTER  
GENERAL MANAGER  
AND  
CITY PURCHASING AGENT



ERIC GARCETTI  
MAYOR

DEPARTMENT OF  
GENERAL SERVICES  
ROOM 701  
CITY HALL SOUTH  
111 EAST FIRST STREET  
LOS ANGELES, CA 90012  
(213) 928-9555  
FAX No. (213) 928-9515

September 8, 2014

The Honorable Paul Krekorian, Chair  
City Council Budget and Finance Committee  
c/o Erika Pulst, Office of the City Clerk  
Room 395, City Hall  
Los Angeles, CA 90012


**Re: SPECIAL FUND INTEREST REPORTING- GENERAL SERVICES DEPARTMENT  
(CF 13-0600-S133)**

Dear Councilmember Krekorian:

Last fiscal year, Department of General Services provided information regarding several special funds that we administer. It is requested that the response previously provided to the Controller's office regarding the distribution of earned interest for the funds listed below be revised as follows:

<u>Fund</u>	<u>Interest to GF</u>	<u>Comments</u>
40Y-City Facil Recycling Trust Fund	Yes	Fund closed on June 30, 2014
417-Motion Picture Coordination	Yes	Interest should be credited to the General Fund
553-Residential Property Maint Fund	Yes	Interest should be credited to the General Fund
706-Printing Revolving	Yes	Interest should be credited to the General Fund
707-Store Revolving	Yes	Interest should be credited to the General Fund
837-Sales Tax Trust	Yes	Interest should be credited to the General Fund
843-General Services Dept Trust	Yes	Interest should be credited to the General Fund
867-Hiring Hall Trust	Yes	Interest should be credited to the General Fund

For any additional information, please contact Valerie Melloff, Assistant General Manager, at (213) 928-9586.

  
Tony M Royster, General Manager  
Department of General Services

cc: Ana Mae Yutan, Office of the City Administrative Officer  
Roy Morales, Office of the Chief Legislative Analyst  
Wai Lau, Office of the City Controller



Eric Garcetti, Mayor  
Rushmore D. Cervantes, General Manager

**Administration Bureau**

1200 West 7th Street, 9th Floor, Los Angeles, CA 90017  
tel 213.928.9071 | fax 213.808.8999  
hcidla.lacity.org

**TO: COUNCILMEMBER PAUL KREKORIAN, CHAIR  
BUDGET AND FINANCE COMMITTEE**

**FROM: RUSHMORE D. CERVANTES, GENERAL MANAGER** *RDC*  
**HOUSING + COMMUNITY INVESTMENT DEPARTMENT**

**DATE: SEPTEMBER 8, 2014**

**REGARDING: SPECIAL FUNDS REVIEW (CF NO. 13-0600-S133)**

**SUMMARY**

Pursuant to Council File No. 13-0600-S133 dated April 29, 2014, Departments listed on Attachment G of the joint Controller and City Administrative Officer report were instructed to reconcile the disbursement of interest earnings for the funds listed. Departments were also to conduct a complete review of interest earnings distributions of the funds and provide a report on the results of the review.

**REVIEW RESULTS**

The Housing + Community Investment Department conducted a review of its funds listed in Attachment G and determined that interest earnings for the funds accrue to the General Fund as reported by the Office of Finance as follows:

<b><u>Fund Name</u></b>	<b><u>Interest to GF?</u></b>
440- Rent Stabilization Trust	Yes
458- Low Income Housing Tax Credit	Zero cash balance, fund will be closed
49B- Workforce Housing Program Grant	Yes
49D- BEGIN Grant Program Fund	Yes
49E- LEAD Grant Funds	Yes
49K- Commission on Status of Women Grant	Zero cash balance, fund will be closed
611- CDBG Earthquake Trust Fund	Yes
643- Mortgage Credit Certificate Fee	Yes

cc: Office of the City Controller



# CITY OF LOS ANGELES

CALIFORNIA

INFORMATION TECHNOLOGY  
AGENCY

STEVE RENEKER  
GENERAL MANAGER  
CHIEF TECHNOLOGY OFFICER

MARK P. WOLF  
EXECUTIVE OFFICER

ASSISTANT GENERAL MANAGERS  
TED M. ROSS  
GREG R. STODDARD



ERIC GARCETTI  
MAYOR

ROOM 1400, CITY HALL EAST  
200 NORTH MAIN STREET  
LOS ANGELES, CA 90012  
(213) 978-3311  
FAX (213) 978-3310

ITA.LACITY.ORG

September 8, 2014

REF: ASB-247-14

Honorable Paul Krekorian, Chair  
Budget and Finance Committee  
c/o Erika Pulst  
City Clerk, Room 395  
City Hall  
Los Angeles, CA 90012

## SPECIAL FUNDS REPORT COUNCIL FILE 13-0600-S133

In response to Council File 13-0600-S133 regarding the interest earned by Fund 342, the Telecom Liquidated Damage and Lost Franchise Fees Fund, the Information Technology Agency would like to correct our previous response and clarify that the interest for this Fund is in fact accruing to the General Fund. The Department is in discussions with the City Attorney's office and their outside legal counsel who are expert in Cable Franchise fees regarding the appropriateness of this allocation. However, at this time, we do not propose any changes to this distribution. Should the City receive any definitive legal guidance that requires change to this current distribution, the Department will report back to this Committee.

Should you have any questions regarding this response, please contact Laura Ito at (213) 978-3322.

Respectfully submitted,

Steve Reneker  
General Manager

cc: Wai Lau, Controller's Office  
Ana Mae Yutan, CAO  
Roy Morales, CLA

**BOARD OF LIBRARY  
COMMISSIONERS**

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BICH NGOC CAO  
VICE-PRESIDENT

GREGORY BETTINELLI  
MAI LASSITER  
RITA WALTERS

RAQUEL M. BORDEN  
BOARD EXECUTIVE ASSISTANT

**CITY OF LOS ANGELES**

CALIFORNIA



ERIC GARCETTI  
MAYOR

**LOS ANGELES  
PUBLIC LIBRARY  
ADMINISTRATIVE OFFICES**

RICHARD J. RIORDAN  
CENTRAL LIBRARY  
630 WEST FIFTH STREET  
LOS ANGELES, CA 90071

(213) 228-7515 Phone  
(213) 228-7096 TDD  
(877) 488-4327 TDD  
(TOLL FREE NO.)

JOHN F. SZABO  
CITY LIBRARIAN

August 28, 2014

The Honorable Paul Krekorian, Chair  
City Council Budget and Finance Committee  
c/o Erika Pulst, Office of the City Clerk  
Room 395, City Hall  
Los Angeles, CA 90012

**RE: SPECIAL FUND INTEREST REPORTING – LIBRARY DEPARTMENT  
(CF 13-0600-S133)**

Dear Councilmember Krekorian:

The Library Department submits the following information per the Budget and Finance Committee report adopted by Council on April 29, 2014.

Library Fund 300 was erroneously listed on the above noted report, Attachment G, as a fund that does not credit interest to the General Fund. Please note that all interest earned for Library Fund 300 is credited to the City's General Fund.

If you have questions or would like additional information, please contact the Library's Business Manager, Kyle Millager, at (213) 228-7465.

Sincerely,

John F. Szabo  
City Librarian

cc: Ana Mae Yutan, Office of the City Administrative Officer  
Elaine Owens-Sanchez, Office of the City Administrative Officer  
Roy Morales, Office of the Chief Legislative Analyst  
Wai Lau, Office of the City Controller

SEP 2 2014 -3 4:11:00

## ATTACHMENT G - INTEREST REPORTING DISCREPANCY

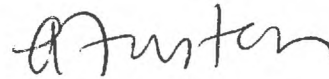
Fund Label	Administering Department Name	Interest to GF
116 - 2003 Tx Rev Anticip Note Proc	City Administrative Officer	No
117 - 2004 Tx Rev Anticip Note Proc	City Administrative Officer	No
118 - 2005 Tx Rev Anticip Note Proc	City Administrative Officer	No
209 - Park & Rec Sites & Facilities	Recreation and Parks	No
214 - Vacated Fire Dept Facilities	Engineering Non-Departmental - Appropriations to Special Purpose Fund	No
26A - MICLA Ser2006A Police Fac Cons	Engineering Non-Departmental - Appropriations to Special Purpose Fund	No
26B - MICLA Ser2006A PW Bldg Const	Engineering Non-Departmental - Appropriations to Special Purpose Fund	No
26L - MICLA Lease Obligations 2011A Acct Fd	Controller	No
300 - Library	Library	No
335 - Fire Dept Grant	Fire	No
337 - Cultural Affairs Grant	Cultural Affairs	No
339 - Police Dept Grant	Police	No
342 - Telecom Liq Damage & Lost Fr Fees	Information Technology Agency	No
368 - City Attorney Grants	City Attorney	No
395 - Area Plan For The Aging Tit 7	Aging	No
40B - Local Law Enforc Block Grant Tr	Mayor	No
40F - Community Based Ser Progab2800	Aging	No
40L - L.A. Bridges - Grant Fund	Economic Development Department	No
40V - Alley NW Jefferson Bl Nr Randa	Street Lighting Non-Departmental - Appropriations to Special Purpose Fund	No
40Y - City Facil Recycling Trust Fnd	General Services	No
410 - Other Programs For The Aging	Aging	No
417 - Motion Picture Coordination	General Services	No
41R - LA Bridges Forfeited Assets Tr	Economic Development Department	No
41Y - Standards & Training For Correct	Police	Yes
429 - Greater Los Angeles Visitors and Convention Bureau Trust Fund	City Administrative Officer	No
42H - Juv Justice & Delinq Prevention	Mayor	No
431 - CETA Trust	Economic Development Department	No
436 - Special Reward Trust	City Clerk	No
438 - Construction Services Trust Fd	CAO Non-Departmental - Appropriations to Special Purpose Fund	No
440 - Rent Stabilization Trust	Housing and Community Investment Department	No
441 - Furtherance Of Int Earthq Conf	City Clerk	No
458 - Low Income Housing Tax Credit	Housing and Community Investment Department	No
45B - Parks First Trust Fund	City Administrative Officer	No
45V - Intellectual Property Fund	City Clerk	No
45X - Juvenile Acct Incent Bk Grant	Mayor	No
462 - Wilshire West Transp Imp Trust	Transportation	No
463 - Export Finance Program	Mayor	No
46G - Illegal Dumping Reward Prog Tr	City Clerk	No

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: September 5, 2014

To: Paul Krekorian, Chair, Budget & Finance Committee

From: Alisa Finsten, Director of Grants & Finance  
Mayor's Office of Homeland Security and Public Safety



Subject: **Special Funds - Interest Reporting Discrepancies**

Please note that our department is the fund administrator for the funds listed below.

A – The grants listed below are closed and a Journal Voucher to the General Fund will be processed in the near future.

Fund 51M FY 08 Boyle Heights/Hollenbeck (Mayor)  
Fund 52Y FY 10 Summer Night Light Glassell Park (Mayor)  
Fund 53G 2010 CSGP San Fernando GRYD (Mayor)  
Fund 53N 2009 Boyle Heights GRYD Zone (Mayor)

B – This grant is a short term grant with a low likeliness of being renewed. As a result, the department would like to keep it in a non-interest bearing fund.

Fund 55K FY 12 Community-Based Violence Prevention Demonstration Program

C – Departments response revised to credit interest to General Fund and not the special fund. Grants are closed, although interest should have gone to the General Fund, there are no issues.

Fund 55G FY 11 OJJDP Second Chance Act Planning (Mayor)

D - Departments response is revised to concur with Office of Finance's records that interest earnings are attributed to the special funds.

Fund 54A 2011 CALGRIP (Mayor)  
Fund 53J 2009 CALGRIP (Mayor)

E – The grants for these funds are closed and General Fund does not owe any money.

40B - Local Law Enforc Block Grant  
42H - Juv Justice & Delinq Prevention  
45X - Juvenile Acct Incent Bk Grant  
463 - Export Finance Program

47K - Gang Reduction Program  
47N - Homeland Security Assistance  
48F - Office of Traffic Safety Program  
49Q - Protective Security Ctr Grant  
49T - SHSGP Grant Fund  
49V - BZPP Grant Fund  
50E - BJA Baldwin Village Grant Fund  
50G - FY07 UASI Homeland Security Gr  
50H - Targeting Violent Crime Initial  
50N - Gang Prevention Coordination  
50P - Justice Assistance Grant Fund  
50X - FY08 UASI Homeland Security Gr  
51B - FY07-08 Earmark Clear Foothill  
51L - FY06 Ramona Gardens GRYD  
51M - FY08 Boyle Heights/Hollenbeck  
51T - Regional Catastrophic Prepare Grant  
52A - FY09 Justice Assistance Grant  
52E - FY09 Arrest Policies Grant Fd  
52Y - FY10 Summer Ngt Lgt Glassell P  
532 - 1991 EDA Planning Grant  
53E - FY09 RCPGP Grant Fund  
53G - 2010 CSGP San Fernando GRYD  
53J - 2009 CALGRIP Grant Fund  
53N - 2009 Boyle Heights GRYD Zone  
53X - FY11 Juvenile Account Block G  
54C - FY07 PSIC Homeland Security Grant Fund  
54V - FY10 LPDM Grant Fund  
55E - FY12 UASI Homeland Security Gr  
654 - Operation ABC  
664 - City/County Collabo Anti-Gang  
668 - Narc Enforcement Surveil Team  
669 - EDA/MBOC-ACBOP

If you need any additional information, please contact me at (213) 978-0730.

cc: Miguel Santana, City Administrative Officer  
Wai Lau, Office of the Controller

**BOARD OF CIVIL SERVICE  
COMMISSIONERS**

Room 360, PERSONNEL BUILDING

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PRESIDENT

NANCY P. McCLELLAND  
VICE PRESIDENT

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BRUCE WHIDDEN  
COMMISSION EXECUTIVE DIRECTOR

**CITY OF LOS ANGELES  
CALIFORNIA**



**ERIC GARCETTI**  
MAYOR

**PERSONNEL DEPARTMENT**

PERSONNEL BUILDING  
700 EAST TEMPLE STREET  
LOS ANGELES, CA 90012

David Luther  
INTERIM GENERAL MANAGER

September 9, 2014

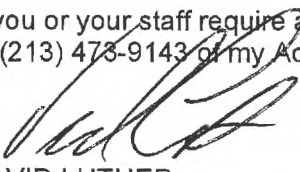
The Honorable Members of the Budget & Finance Committee  
Room 395 City Hall  
200 North Spring Street  
Los Angeles, CA 90012

**Re: CF-13-0600-S133 Special Funds Interest Reporting Discrepancy**

In response to questions related to the Controller's Office Special Funds Report (Attachment G to CF-13-0600-S133), the Personnel Department would like to provide the following information:

1. Fund 897 Junior Police Academy Trust Fund  
This fund was officially closed on June 30, 2014.
2. Fund 525 City Employees Ridesharing Fund  
Monthly interest allocations are credited to this Fund. According to the Office of Finance's records, there is no discrepancy.
3. Fund 829 Insurance Trust  
Based on Office of Finance's database, this Fund has not accrued interest earnings since July 26, 1999. This Fund is a 'pass-through.' All deposits to the Fund are temporarily held until payments to health care providers are processed. Deposits are held a minimum of days. City Attorney has concluded that no interest should accrue to this Fund.
4. Fund 811 Deferred Compensation Plan Investment Fund  
Based on Office of Finance's database, this Fund has not accrued interest earnings since July 26, 1999. City Attorney concludes that based on the Ordinance governing this Fund, interest should not accrue to the Fund.
5. Fund 881 Pension Savings Investment Fund  
Based on Office of Finance's database, this Fund has not accrued interest earnings since July 26, 1999. City Attorney concludes that based on the Ordinance governing this Fund, interest should not accrue to the Fund.

If you or your staff require additional information or have any questions, please contact Irene Ng at (213) 473-9143 of my Administrative Services Division.

  
DAVID LUTHER  
Interim General Manager

cc: Controller's Office



# LOS ANGELES POLICE DEPARTMENT

**CHARLIE BECK**  
Chief of Police



**ERIC GARCETTI**  
Mayor

P. O. Box 30158  
Los Angeles, Calif. 90030  
Telephone: (213) 486-8590  
TDD: (877) 275-5273  
Ref #: 14.7

September 8, 2014

Claire Bartels  
Chief Deputy Controller, City of Los Angeles  
City Hall, Room 300  
Los Angeles, CA 90012

Attn: Wai Lau, Financial Management Specialist IV

Subject: Interest Reporting Discrepancy

Dear Ms. Bartels:

Please find on the attached worksheet the result of our research regarding the discrepancy on interest reporting for the following funds:

Fund 339	Fund 51Y
Fund 41Y	Fund 650
Fund 47C	Fund 851

Additionally, we attached the authorities that created these funds where information on the interest was gathered.

If you have further questions, please do not hesitate to call my staff, Veronica Yeo, at N4870@lapd.lacity.org or at 213-486-8565.

Very truly yours,

**CHARLIE BECK**  
Chief of Police

A handwritten signature in dark ink, appearing to be "C. Beck".

LAURA LUNA, Police Administrator  
Commanding Officer  
Fiscal Operations Division

enclosures



Fund Name	Interest Bearing?	INTEREST for Credit to SPECIAL Fund	Credit to General Fund
339 - Police Dept Grant	Ordinance does not mention interest.  There is no document available to verify interest information.  Fund 339 is not being credited with interest. Currently all grants are on reimbursement bases. So, interests if any, are reasonably NOT for fund's credit	NO	NO INFORMATION IS AVAILABLE ON INTEREST
41Y - Standards & Training For Corrections	Per Ord 172177 - Interest shall remain in Fund	YES	NONE to General Fund
47C - LAPD Train & Eval Mgmt System	Per Ord 175532 - interest shall be for Fund purpose and should remain in the Fund	YES	Fund is Inactive
51Y - ARRA-2009 Cops Hiring Recovery	Per CF09-2399 - ARRA fund is interest bearing	YES	Fund is now CLOSED
650 - Crime Bill / MORE	CF00-2422 - DOJ-COPS More	NO	FUND is now CLOSED
851 - Unclaimed Money Seized	Ord 159509; CF 84-0262; 7772 Unclaimed Monies Seized	NO	Interest to Gen Fund after escheatment

Fund 339

CITY OF LOS ANGELES  
CALIFORNIA

OFFICE OF  
CONTROLLER



CHARLES NAVARRO  
CONTROLLER

May 15, 1968



220 CITY HALL  
LOS ANGELES 90012  
624-5211

*Handwritten notes:*  
Fund  
J  
Elm  
P.W.R.  
one

Mr. Robert Shadforth  
Treasurer  
City of Los Angeles  
Room 295, City Hall

Dear Sir:

In accordance with Council File 139227 dated May 10, 1968 accepting a Federal Grant for Law Enforcement Assistance, there is hereby established the following special fund:

6085 ✓ POLICE DEPARTMENT GRANTS FUND

*Handwritten notes:*  
CO 9075 = 1,350.00 title cards made  
(Sum & Approp.)  
H/c for 1st 102

This fund will be used for the receipt of and expenditure of Grants-in-Aid to the Police Department from the Federal Government.

*Handwritten notes:*  
made  
5/16/68  
EQ.

The first deposit in this fund will be for a grant identified as L. E. A. A. Grant No. 307.

Very truly yours,

CHARLES NAVARRO, CONTROLLER

By \_\_\_\_\_  
George Bertram  
Chief Accountant

GB:kgs

cc: Victor Bone

✓ *Handwritten signature: Al Schenck*

FMIS FUND 339

*Handwritten notes:*  
5/15/68  
Maps Index Cards  
prepared - July 09, 1968  
AW

Fund 418

**ORDINANCE NO. 172177**

An ordinance adding Chapter 108 to Division 5 of the Los Angeles Administrative Code, to Provide for a Standards and Training for Corrections Trust Fund.

**THE PEOPLE OF THE CITY OF LOS ANGELES  
DO ORDAIN AS FOLLOWS:**

Section 1. Chapter 108 is hereby added to Division 5 of the Los Angeles Administrative Code to read:

**CHAPTER 108**

**STANDARDS AND TRAINING  
FOR CORRECTIONS TRUST FUND**

**Sec. 5.508. Creation and Administration of Fund.**

(a) There is hereby created within the Treasury of the City of Los Angeles a special trust fund known as the "Standards and Training for Corrections Trust Fund", hereinafter referred to in this Chapter as the "Fund".

(b) The purpose of the Fund is for the receipt, retention and disbursement of moneys disbursed to the City of Los Angeles by the State of California from the Corrections Training Fund established pursuant to Penal Code Section 6040 in connection with and in furtherance of the state mandated standards and training of local correctional and probation officers. Funds shall be disbursed in accordance with the restrictions and requirements set forth in Sections 299 and 301 of Title 15 of the California Code of Regulations and other related sections.

(c) The Fund shall be administered by the Chief of Police or his or her designee.

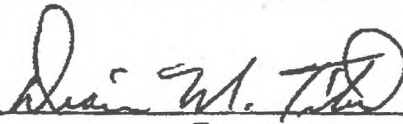
(d) All interest and other earnings attributable to monies in the Fund shall remain in the Fund and shall be devoted to the purposes of the Fund.

✓

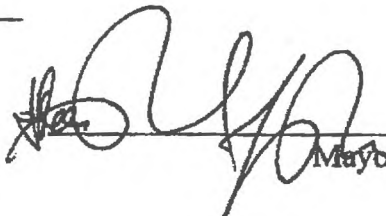
Sec. 2. The City Clerk shall certify to the passage of this ordinance and cause the same to be published in some daily newspaper printed and published in the City of Los Angeles.

I hereby certify that the foregoing ordinance was passed by the Council of the City of Los Angeles, at its meeting of AUG 05 1998.

J. MICHAEL CAREY, City Clerk

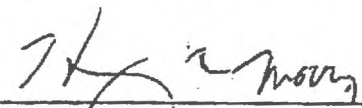
By   
Deputy

Approved AUG 18 1998

  
Mayor

Approved as to Form and Legality

July 31, 1998  
James K. Hahn, City Attorney

By   
HENRY G. MORRIS  
Assistant City Attorney

DEBORA PHILLIPS

28 AUG 10 1998

RECEIVED

File No. 98-1235

Search CFI**File Number**

98-1235

**Last Changed Date**

09/02/1998

**Title**

Standards and Training for Corrections Fund

**Initiated by**

Mayor / CAO 0160-01449-0000

**Subject**

Req Ccl authorize the City Atty to prepare and present an ord amending LAAC to enable the City to continue to participate in the Standards and Training for Corrections Program by creting a separate fund for the receipt and disbursement of STC funds.

**Date Received**

06/26/1998

**File History**

6-30-98 - For ref

7-1-98 - Ref to PS &amp; B&amp;F Comts

7-1-98 - File to PS Comt Clk

8-5-98 - B&F Comt rept ADOPTED TO PRESENT & ADOPT the accompanying Ordinance adding Chapter 108 to Division 5 of the LAAC to enable the City to continue to participate in the Standards and Training for Corrections Prog by creating a separate fund for the receipt and disbursement of STC funds.

8-10-98 - File to Mayor for signature

8-31-98 - File to PS &amp; B&amp;F Comts Clk OK

9-2-98 - File in files

**Ordinance**

172177 ( Effective: 10/01/1998 )

Search CFI

47C

**ORDINANCE NO. 175532**

An Ordinance adding Chapter 73 to Division 5 of the Los Angeles Administrative Code, to provide for a Los Angeles Police Department Training Evaluation and Management System II Special Fund.

**THE PEOPLE OF THE CITY OF LOS ANGELES  
DO ORDAIN AS FOLLOWS:**

Section 1. Chapter 73 is added to Division 5 of the Los Angeles Administrative Code to read:

**CHAPTER 73**

**LOS ANGELES POLICE DEPARTMENT  
TRAINING AND EVALUATION MANAGEMENT SYSTEM II SPECIAL FUND**

**Sec. 5.465. CREATION AND ADMINISTRATION OF THE TEAMS II FUND.**

(a) There is hereby created within the Treasury of the City of Los Angeles (City) a special fund known as the Los Angeles Police Department Training Evaluation and Management System II (TEAMS II) Special Fund (TEAMS II Fund). The TEAMS II Fund shall be used for the deposit and expenditure of monies designated by the Mayor and Council for the purpose of implementing the TEAMS II Development Program as necessary to comply with the TEAMS II related provisions of the Consent Decree (Decree) entered into between the City and the United States Department of Justice, with an effective date of June 15, 2001, in regards to reforms within the Los Angeles Police Department (Department). The TEAMS II Fund monies shall be expended for TEAMS II Development Program activities, including, but not limited to, defraying all or a portion of the costs of contracting, and making payments on contracts, for the development of the Risk Management Information System and other TEAMS II Development Program related applications, the procurement of system hardware and software, improvements and enhancements to the LAPD network infrastructure necessary to accommodate the TEAMS II applications, and other services necessary to implement the TEAMS II Development Program. The Mayor, or his or her designee, and the Chief Legislative Analyst (CLA) shall administer, have overall management, and expend monies in the Fund.

(b) The Mayor, or his or her designee, and the CLA may delegate to the Department the authority to expend monies necessary to implement the TEAMS II Development Program. The Department shall report on a bi-annual basis to the Mayor, Council, and the CLA regarding and identifying all expenditures of the TEAMS II Fund, as well as the purposes for which the expenditures were made. Each report shall be submitted within 60 days after the close of each reporting period.

(c) All interest and earnings attributable to the TEAMS II Fund shall be devoted to the purposes of the TEAMS II Fund. At the close of each fiscal year, surplus monies in the TEAMS II Fund shall remain in the TEAMS II Fund and shall not revert to the Reserve Fund. ] ✓

#202187



Sec. 2. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located in the Main Street lobby to the City Hall; one copy on the bulletin board located at the ground level at the Los Angeles Street entrance to the Los Angeles Police Department; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

I hereby certify that the foregoing ordinance was passed by the Council of the City of Los Angeles, at its meeting of SEP 23 2003

J. MICHAEL CAREY, City Clerk

By Maria Kohnen  
Deputy

Approved SEP 23 2003

Ignacio H.  
Mayor

Approved as to Form and Legality  
ROCKARD J. DELGADILLO, City Attorney

By Miguel A. Dager  
MIGUEL A. DAGER  
Deputy City Attorney

Date: July 18, 2003

C. F. No. 00-0211-S45

**DECLARATION OF POSTING ORDINANCE**

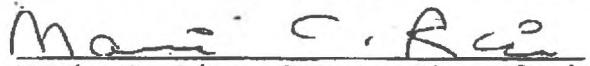
I, MARIA C. RICO, state as follows: I am, and was at all times hereinafter mentioned, a resident of the State of California, over the age of eighteen years, and a Deputy City Clerk of the City of Los Angeles, California.

Ordinance No. 175532 - Adding Chapter 73 to Division 5 of the LAAC to provide for a LAPD Training Evaluation & Management System II Special Fund - a copy of which is hereto attached, was finally adopted by the Los Angeles City Council on Sept. 23, 2003, and under the direction of said City Council and the City Clerk, pursuant to Section 251 of the Charter of the City of Los Angeles and Ordinance No. 172959, on Oct. 8, 2003, I posted a true copy of said ordinance at each of three public places located in the City of Los Angeles, California, as follows: 1) One copy on the bulletin board at the Main Street entrance to Los Angeles City Hall; 2) one copy on the bulletin board at the ground level Los Angeles Street entrance to the Los Angeles Police Department; and 3) one copy on the bulletin board at the Temple Street entrance to the Hall of Records of the County of Los Angeles.

Copies of said ordinance were posted conspicuously beginning on Oct. 8, 2003 and will be continuously posted for ten or more days.

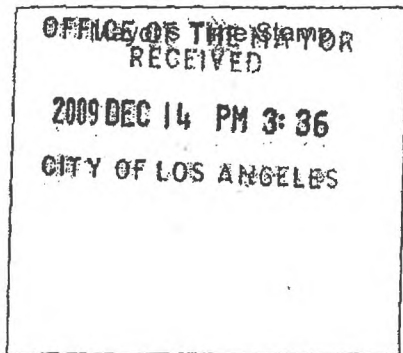
I declare under penalty of perjury that the foregoing is true and correct.

Signed this 8th day of October 2003 at Los Angeles, California.

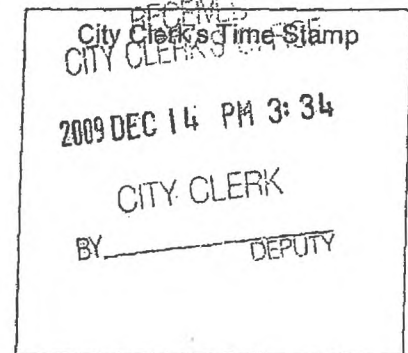
  
Maria C. Rico, Deputy City Clerk

Ordinance Effective Date: Nov. 17, 2003 Council File No. 00-0211-S45

(Rev. 3/21/03)



FORTHWITH



SUBJECT TO THE MAYOR'S APPROVAL

COUNCIL FILE NO. 09-2399

COUNCIL DISTRICT \_\_\_\_\_

COUNCIL APPROVAL DATE December 11, 2009

RE: 2009-12 COMMUNITY ORIENTED POLICING SERVICES AMERICAN RECOVERY AND REINVESTMENT ACT GRANT

LAST DAY FOR MAYOR TO ACT DEC 24 2009  
(10 Day Charter requirement as per LAAC Section 14.7)

DO NOT WRITE BELOW THIS LINE - FOR MAYOR USE ONLY

APPROVED

✓

\*DISAPPROVED

\*Transmit objections in writing  
pursuant to LAAC Section 14.7

DATE OF MAYOR APPROVAL OR DISAPPROVAL

DEC 21 2009

  
MAYOR

RECEIVED  
CITY CLERK'S OFFICE  
2009 DEC 22 PM 3:44  
CITY CLERK  
BY \_\_\_\_\_  
DEPUTY

3  
TO THE COUNCIL OF THE  
CITY OF LOS ANGELES

File No. 09-2399

Your **AD HOC COMMITTEE ON ECONOMIC RECOVERY AND REINVESTMENT**

reports as follows:

AD HOC COMMITTEE ON ECONOMIC RECOVERY AND REINVESTMENT REPORT relative to the 2009-12 Community Oriented Policing Services (COPS) American Recovery and Reinvestment Act (ARRA) grant.

Recommendation for Council action, as initiated by Motion (Smith – Zine), SUBJECT TO THE APPROVAL OF THE MAYOR:

CONCUR with the action taken by the Budget and Finance Committee at its meeting held December 7, 2009, approving the recommendations of the November 20, 2009, City Administrative Officer (CAO) report to the Mayor and Council relative to accepting ARRA COPS grant in the amount of \$16,285,650 from the United States Department of Justice, Community Oriented Policing Services Grant Administration Division (grantor), for the period July 1, 2009 through June 30, 2013, resolution authorities for 50 police officers for 4 years in the Police Department, and related actions.

Fiscal Impact Statement: The CAO reports that the fiscal impact of the salaries, fringe benefits and equipment costs related to the administration of the 2009 Community Oriented Policing Services Hiring Recovery Program Grant is \$7,867,433; grant monies are provided on a reimbursement basis; therefore the LAPD will provide front funding for this program. The City's financial support of the CHRP award will extend beyond the CHRP funding period; after the fourth year, the City may discontinue funding the CHRP authorities. These recommendations are in compliance with the City's Financial Policies in that expenditure of CHRP funds is strictly limited to the mandates of the funding source. CHRP funds are not to be used to subsidize other General Fund programs. Current appropriations for all CHRP funds are limited to the sum of available, unencumbered cash balances, and revenues estimated to be received in the current budget year. The City will consider General Fund requests for new or existing programs during the course of the annual budget process.

Community Impact Statement Submitted: None

SUMMARY

At its special meeting held December 11, 2009, the Ad Hoc Committee on Economic Recovery and Reinvestment considered this matter and concurred with the recommendations of the Budget and Finance Committee.

Respectfully submitted,

AD HOC COMMITTEE ON ECONOMIC RECOVERY AND REINVESTMENT

MEMBER	VOTE
GARCETTI:	YES
PERRY:	YES
HAHN:	ABSENT
ALARCON:	ABSENT
PARKS:	ABSENT
ROSENDAHL:	YES
WESSON:	ABSENT

JAW  
09-2399\_rpt\_err\_12-11-2009



**ADOPTED**

DEC 11 2009

**LOS ANGELES CITY COUNCIL**

TO THE MAYOR FORTHWITH  
*See Budget and Finance Committee Report Also Adopted*

3

51Y

File No. 09-2399

TO THE COUNCIL OF THE  
CITY OF LOS ANGELES

Your **BUDGET AND FINANCE Committee**

reports as follows:

**BUDGET AND FINANCE COMMITTEE REPORT** relative to the 2009-12 Community Oriented Policing Services (COPS) American Recovery and Reinvestment Act Grant.

Recommendations for Council action, as initiated by Motion (Smith - Zine), SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the Chief of Police, or designee, to accept the American Recovery and Reinvestment Act 2009 COPS Hiring Recovery Program (CHRP) Grant in the amount of \$16,285,650 from the United States Department of Justice, Community Oriented Policing Services Grant Administration Division (grantor), for the period July 1, 2009 through June 30, 2013.
2. INSTRUCT the City Administrative Officer (CAO), or designee, to submit written documentation to the COPS Office to accurately reflect the number of General Funded sworn positions listed on the CHRP award.
3. AUTHORIZE the Chief of Police, or designee, to accept a Recovery Act CHRP award modification from the grantor, for four years from the effective program start date, subject to the approval of the City Attorney as to form and legality.
4. AUTHORIZE the Chief of Police, or designee, to negotiate and execute any grant award modifications necessary to maintain consistency between the 2009 Recovery Act CHRP Grant Agreement and the Los Angeles Police Department (LAPD) authorized hiring plan, as well as any necessary documents relative to the grant award, subject to the approval of the City Attorney as to form and legality.
5. AUTHORIZE the LAPD to expend grant funds in accordance with the grant award cooperative agreement for the duration of the grant term.
6. AUTHORIZE the Controller to:
  - a. Establish a new interest-generating fund titled ARRA - 2009 COPS Hiring Recovery Program (CHRP), Fund No. to be determined by the Controller's Office, Department No. 70. This fund shall be administered by the LAPD.
  - b. Establish a receivable from the federal government for \$16,285,650 within the new ARRA - CHRP Fund, Department No. 70.

c. Increase appropriation within the new ARRA - CHRP Fund as follows:

<u>Account No.</u>	<u>Title</u>	<u>Amount</u>
Fxxx - to be determined	2009 CHRP	\$ 11,752,586
F170	Sworn Salaries - LAPD	3,007,275
F299	Fringe Benefits	<u>1,525,789</u>
	Total	\$ 16,285,650

7. AUTHORIZE the Controller to increase appropriations, up to \$3,007,275, from the new ARRA - CHRP Fund, Department No. 70 to Fund No. 100, Department No. 70, Account No. 1012, Sworn Salaries.
8. AUTHORIZE the LAPD to submit grant reimbursement requests to the grantor and deposit grant reimbursement receipts into the new ARRA - CHRP Fund, Department No. 70.
9. AUTHORIZE the resolution of the following positions within the LAPD for four years from the effective program start date:

<u>No.</u>	<u>Class Code</u>	<u>Class Title</u>
50	2214-2	Police Officer II
10. AUTHORIZE the LAPD to begin hiring CHRP funded officers on July 6, 2009.
11. INSTRUCT the LAPD to request grant reimbursement for all CHRP funded officers hired under the terms and conditions and in accordance with the provisions of the CHRP Award Agreement since July 6, 2009.
12. AUTHORIZE the LAPD to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the CAO, and AUTHORIZE the Controller to implement the instructions.

Fiscal Impact Statement: The CAO reports that the fiscal impact of the salaries, fringe benefits and equipment costs related to the administration of the 2009 Community Oriented Policing Services Hiring Recovery Program Grant is \$7,867,433; grant monies are provided on a reimbursement basis; therefore the LAPD will provide front funding for this program. The City's financial support of the CHRP award will extend beyond the CHRP funding period; after the fourth year, the City may discontinue funding the CHRP authorities. These recommendations are in compliance with the City's Financial Policies in that expenditure of CHRP funds is strictly limited to the mandates of the funding source. CHRP funds are not to be used to subsidize other General Fund programs. Current appropriations for all CHRP funds are limited to the sum of available, unencumbered cash balances, and revenues estimated to be received in the current budget year. The City will consider General Fund requests for new or existing programs during the course of the annual budget process.

Community Impact Statement: None submitted

[Ad Hoc Committee on Economic Recovery and Reinvestment report to be submitted in Council.]



## SUMMARY

At its meeting of December 7, 2009, the Budget and Finance Committee considered the CAO's report relative to the 2009-12 COPS American Recovery and Reinvestment Act Grant. The LAPD is requesting authority to accept the American Recovery and Reinvestment Act Grant Award for the 2009 CHRP, in the amount of \$16,285,650. The CHRP is a competitive grant program that provides funding directly to law enforcement agencies to create and preserve jobs and to increase community policing capacity and crime prevention efforts. The Grant will provide partial funding for 50 officers for three years, and the City will be required to maintain the funding for those officers in the fourth year. The CAO reports that acceptance of the grant in accordance with the recommendations contained in this report will: (1) ensure the City's ability to hire to attrition and maintain an authorized deployment of at least 9,963 officers which is consistent with the adopted budget and recent Council motions; (2) provide for the opportunity to adjust the LAPD workforce based on future budget actions; (3) maximize the utilization of grant resources; and (4) minimize the City's financial risk in the fourth year when obligated to provide full funding for the 50 positions.

The Budget and Finance Committee recommended approval of the CAO's recommendations relative to acceptance of the 2009-12 COPS American Recovery and Reinvestment Act Grant. This matter is now forwarded to the Council for its consideration.

Respectfully submitted,

BUDGET AND FINANCE COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
PARKS:	YES
SMITH:	YES
ROSENDAHL:	YES
HUIZAR:	YES
KORETZ:	YES

LB  
09-2399\_rpt\_bfc\_12-08-09

**ADOPTED**

DEC 11 2009

**LOS ANGELES CITY COUNCIL**

TO THE MAYOR FORTHWITH

*See Ad Hoc Committee on Economic Recovery and Reinvestment Report Also Adopted*

-NOT OFFICIAL UNTIL COUNCIL ACTS-

MAYOR WITH FILE





COMMUNICATION

TO: LOS ANGELES CITY COUNCIL

File No. 00-2422

FROM: COUNCILMEMBER CINDY MISCIKOWSKI, CHAIR  
COUNCILMEMBER DENNIS P. ZINE, MEMBER  
PUBLIC SAFETY COMMITTEE

Public Comments Yes No  
\_\_\_\_\_ XX

COMMUNICATION FROM CHAIR AND MEMBER, PUBLIC SAFETY COMMITTEE  
relative to accepting a grant award under the COPS MORE Program.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE  
MAYOR:

1. AUTHORIZE the Mayor to execute on behalf of the City, a COPS MORE 2002 grant award from the Department of Justice (DOJ), Office of Community Oriented Policing Services in the amount of \$749,624, for the period of August 1, 2002 through July 31, 2003, subject to the approval of the City Attorney as to form and legality. TOBI
2. AUTHORIZE the Controller to establish new appropriation accounts within the COPS MORE Special Revenue Fund No. 650 for the receipt and disbursement of grant funds. NO INTEREST MENTIONED!
3. REQUEST the Mayor's Office of Criminal Justice Planning (OCJP), with the assistance of the Police Department, to coordinate with the United States DOJ to allow the use of COPS MORE 2002 grant funds to purchase auto-citation technology in coordination with the Police Officer Data Device Systems (PODDS) project.
4. REQUEST the OCJP, with the assistance of the City Administrative Officer (CAO), to identify whether the required \$249,874 City match may be special funded and to propose including the matching funds in the 2003-04 City Budget. 257.
5. INSTRUCT the Police Department, prior to expending COPS MORE 2002 funds, to present to the Mayor and Council for approval, an expenditure and implementation plan and an analysis of the ongoing costs and additional staffing needs associated with the procurement of auto-citation devices.

650.D.10

Fiscal Impact Statement: The CAO reports that acceptance of the grant award will provide \$749,624 in federal funds to finance the procurement of Hand-Held Auto Citation Devices. A City match of \$249,874 will be required in the 2003-04 Fiscal Year. The funding source for the City match is yet to be determined.

Summary:

The Mayor's Office of Criminal Justice Planning (OCJP) requests approval of a grant award under the COPS MORE (Making Officer Redeployment Effective) 2002 program. The award total is \$749,624 for the purchase of Hand-Held Auto Citation Devices (HHCD). The grant period is from August 1, 2002 through July 31, 2003. The granting agency is the U.S. Department of Justice (DOJ), Office of Community Oriented Policing Services (COPS). COPS MORE 2002 is a new grant and is discrete from previous COPS MORE awards.

COPS MORE 2002 would finance up to 75 percent of the cost of equipment, technology, or civilian salaries and must result in an increase in field patrol time. The balance of the cost is considered a City match. The total amount for this program is \$999,498 with the City responsible for \$249,874 of that amount. Projected costs include \$766,400 for 221 HHCDs; \$232,098 for supplies; and \$1,000 for consulting.

Equip	COPS	749,624	766,400	SUPP	232,098
LAPD		16,776		CRS	1,000

The proposed intent of the HHCDs is to speed the process of Traffic Citations, Field Interviews (FI), and Field Data Reports (FDR). In addition, it is proposed that the HHCDs would allow for electronic transfer of data into appropriate databases (Traffic Information System, Automated Field Interview System, and the Pedestrian STOP system). The HHCDs would have a magnetic-strip capable of reading drivers' licenses. Officers would only have to enter data not embedded in the license's magnetic stripe. The HHCDs would potentially save officer time in the field, reduce errors, and make information available to officers and detectives more quickly. Currently, LAPD utilizes a paper form for data collection.

Although there are many potential advantages to adopting this technology, there are also several unknowns: (1) what the ongoing costs might be associated with maintenance, upgrade, and replacement of hardware and software; (2) what training will be required; and (3) what additional support staff might be required.

However, it does not appear that there is sufficient time to fully analyze the ramifications of adopting this new technology prior to the City accepting this grant award. DOJ has recently notified OCJP that the City must act on this grant award as soon as possible.

RECEIVED  
CITY CLERK'S OFFICE

REPORT FROM

2003 JAN 30 PM 1:22

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

CITY CLERK

BY

DEPUTY

Date: January 30, 2003

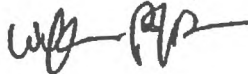
CAO File No. 0220-03231-0031

Council File No. 00-2422

Council District:

To: The Mayor  
The Council

From: William T Fujioka, City Administrative Officer



Reference: Correspondence from the Mayor's Criminal Justice Planning Office dated November 4, 2002

Subject: COPS MORE 2002 Grant Award

SUMMARY

The Mayor's Office of Criminal Justice Planning (OCJP) has transmitted for approval the grant award for the COPS MORE (Making Officer Redeployment Effective) 2002 program. The award total is \$749,624 for the purchase of Hand-Held Auto Citation Devices (HHCD). The grant period is from August 1, 2002 through July 31, 2003. The granting agency is the U.S. Department of Justice (DOJ), Office of Community Oriented Policing Services (COPS). COPS MORE 2002 is a new grant and is discrete from previous COPS MORE awards.

COPS MORE 2002 would finance up to 75 percent of the cost of equipment, technology, or civilian salaries and must result in an increase in field patrol time. The balance of the cost is considered a City match. The total amount for this program is \$999,498 with the City responsible for \$249,874 of that amount. Projected costs include \$766,400 for 221 HHCDs; \$232,098 for supplies; and \$1,000 for consulting.

The proposed intent of the HHCDs is to speed the process of Traffic Citations, Field Interviews (FI), and Field Data Reports (FDR). In addition, it is proposed that the HHCDs would allow for electronic transfer of data into appropriate databases (Traffic Information System, Automated Field Interview System, and the Pedestrian STOP system). The HHCDs would have a magnetic-strip capable of reading drivers' licenses. Officers would only have to enter data not embedded in the license's magnetic stripe. The HHCDs would potentially save officer time in the field, reduce errors, and make information available to officers and detectives more quickly. Currently, LAPD utilizes a paper form for data collection.

Although there are many potential advantages to adopting this technology, there are also several unknowns: (1) it is unknown what ongoing costs might be associated with maintenance, upgrade, and replacement of hardware and software; (2) it is unknown what training will be required; and (3) it is unknown what additional support staff might be required.

PUBLIC SAFETY

650.D.12

However, it does not appear that there is sufficient time to fully analyze the ramifications of adopting this new technology prior to the City accepting this grant award. DOJ has recently notified OCJP that the City must act on this grant award as soon as possible. The timing of this grant award further complicates analysis as the City is in the process of accepting bids for Portable Officer Data Device Systems (PODDS), which is a similar hand held device.

OCJP indicates that the City might consider purchasing PODDS with the dual capability of issuing auto-citations. The Police Department supports this idea. PODDS is proposed to be designed for the capture of vehicle and pedestrian stop and Field Interview data. The PODDS Request For Proposal also indicates options that the City may choose to pursue, including integration of a portable printer, magnetic stripe reading, and the ability to produce citations. The cost of the citation options for PODDS is not known at this time, thus the number of auto-citation capable devices that the City can purchase for \$999,498 is also unknown. Integrating this technology holds several apparent advantages such as reduction in the number of devices Police Officers will be required to carry and the ability to populate data across various forms without duplicate entry by the Police Officer. At this time, it is unknown if any disadvantages may result from integrating the technology.

It is anticipated that a contract for PODDS will be executed by June 2003, but development of the device may take another six to eight months. Because the terms of the COPS MORE 2002 grant require expenditure of funds within one-year of grant acceptance, an attempt to integrate the PODDS technology may jeopardize the COPS MORE 2002 funds. As the purchase of this technology will not take place until next fiscal year, it is recommended that the \$249,874 City match be placed in the 2003-04 City Budget, allowing additional time to identify potential special fund sources as an alternative to using General Fund money.

Despite the risk of losing grant funds, it is in the City's best interests to integrate with PODDS. It is recommended that the OCJP, with the assistance of the Police Department, coordinate with DOJ to allow the use of COPS MORE 2002 grant funds to purchase auto-citation technology in coordination with PODDS.

## RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Approve, and authorize the Mayor to execute on behalf of the City, a COPS MORE 2002 grant award from the Department of Justice, Office of Community Oriented Policing Services in the amount of \$749,624, for the period of August 1, 2002 through July 31, 2003, subject to the approval of the City Attorney as to form and legality;
2. Authorize the Controller to establish new appropriation accounts within the COPS MORE Special Revenue Fund No. 650 for the receipt and disbursement of grant funds;
3. Request the Mayor's Office of Criminal Justice Planning, with the assistance of the Police Department, to coordinate with the United States Department of Justice to allow the use of COPS MORE 2002 grant funds to purchase auto-citation technology in coordination with the Police Officer Data Device Systems project;



4. Request the Mayor's Office of Criminal Justice Planning, with the assistance of the City Administrative Officer, to identify whether the required \$249,874 City match may be special funded and to propose including the matching funds in the 2003-04 City Budget; and,
5. Direct the Police Department, prior to expending COPS MORE 2002 funds, to present to the Mayor and Council for approval, an expenditure and implementation plan and an analysis of the ongoing costs and additional staffing needs associated with the procurement of auto-citation devices.

#### **FISCAL IMPACT STATEMENT**

The proposed acceptance of the grant award will provide \$749,624 in federal funds to finance the procurement of Hand-Held Auto Citation Devices. A City match of \$249,874 will be required in the 2003-04 Fiscal Year. The funding source for the City match is yet to be determined.

WTF:TAB:emt:41163c



U.S. Department of Justice

Office of Community Oriented Policing Services (COPS)  
Grants Administration Division

MORE Control Desk  
1100 Vermont Avenue, NW  
Washington, DC 20530

December 29, 2006

Chief William Bratton  
Los Angeles, City of  
150 North Los Angeles Street  
Los Angeles, CA 90012

Re: MORE 2002 Grant # 2002CLWX0014

Dear Chief Bratton:

I am pleased to inform you that your request for an extension of time for your COPS MORE 2002 grant has been approved. The approval provides your agency with additional time to meet the grant requirements and complete the draw down of grant funds. Based on the information you provided us, your new grant end date is 12/31/2007.

We thank you for your continued support of the COPS MORE grant program. Should you have any questions, please call your Grant Program Specialist at 1-800-421-6770.

Sincerely,

Michael E. Dame  
Assistant Director for Grants Administration

CC: Grant File  
Finance File

**RECEIVED**

JAN 16 2007

EXECUTIVE OFFICER  
OFFICE OF SUPPORT SERVICES

REC-110  
11/16  
JAN 9 2007

OFFICE OF THE CHIEF OF POLICE

To: LSJ/ABO-FSP  
Due: \_\_\_\_\_

- ☐ Information Only
- ☒ Approp. action, retain & file
- ☐ Reply to correspondent by you
- ☐ Copy to COP
- ☐ Fact sheet to COP
- ☐ Invest. reply COP signature
- ☐ Resubmit documentation to COP

LSJ. D. 15

## VERONICA YEO - Memo for inactive Funds: 650 & 653

---

**From:** CONNIE NG  
**To:** SCHUYLER, JAMES  
**Date:** 6/13/2013 2:25 PM  
**Subject:** Memo for inactive Funds: 650 & 653  
**CC:** YEO, VERONICA

---

James,

Please prepare the memo to close Fund 653 (Crime Bill/ COPS) and Fund 650 (Crime Bill/ MORE).  
Fund had no cash balance.

Please address to Claire Bartels attention Faith Mok.

Thanks.

Connie

>>> CONNIE NG 6/13/2013 1:10 PM >>>  
appr 4698F3 is under Dept 46

>>> My Trieu <my.trieu@lacity.org> 6/13/2013 12:55 PM >>>  
Hi Connie,

Please address to Claire Bartels attention Faith Mok. There is one appr 4698F3 with balance in fund 650. I am attaching BQ31LV1. thanks

On Thu, Jun 13, 2013 at 11:45 AM, CONNIE NG <N2151@lapd.lacity.org> wrote:

Hi My,

Dept 70 already cleanup all appr accounts. See attachment for details.

We will submit the request of closing Fund 650 and 653 to Controller's Office. Should it address to Faith Mok?

Thanks.

Connie

>>> VERONICA YEO 6/13/2013 10:57 AM >>>  
kindly look into this and take care.  
thanks  
veronica

>>> My Trieu <my.trieu@lacity.org> 6/13/2013 10:55 AM >>>  
Hi Veronica,

Part of year end process is to close inactive funds and PD has two that are needed. Please submit memo requesting fund to close.



# LOS ANGELES POLICE DEPARTMENT



**CHARLIE BECK**  
Chief of Police

**ANTONIO R. VILLARAIGOSA**  
Mayor

P. O. Box 30158  
Los Angeles, Calif. 90030  
Telephone: (213) 486-8590  
TDD: (877) 275-5273  
Ref #: 14.7

June 20, 2013

Claire Bartels  
Chief Deputy Controller, City of Los Angeles  
City Hall, Room 300  
Los Angeles, CA 90012

Attn: Faith Mok, Acting Principal Deputy Controller

Dear Ms. Greuel:

It is requested that the inactive Funds 653, Crime Bill/COPS and 650, Crime Bill/MORE, Department 70, be closed. The Funds have no remaining cash balance.

Any additional questions concerning this matter may be referred to Veronica Yeo, Fiscal Operations Division, Appropriations Section, at (213) 486-8565.

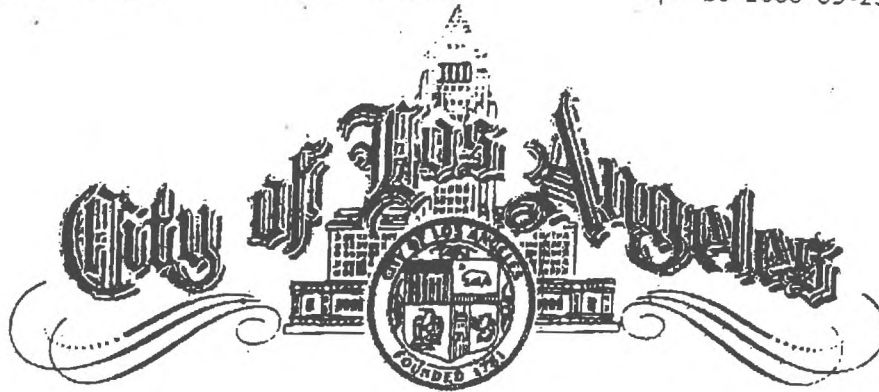
Very truly yours,

**CHARLIE BECK**  
Chief of Police

A handwritten signature in dark ink, appearing to read "Laura Luna".

**LAURA LUNA**, Police Administrator  
Commanding Officer  
Fiscal Operations Division

Enclosures

OFFICE OF  
CONTROLLERJAMES KENNETH HAHN  
CONTROLLER220 CITY HALL  
LOS ANGELES 90012  
(213) 488-8093

February 8, 1985

Fund 851

Mr. Robert M. Odell  
City Treasurer  
Room 295, City Hall

Dear Mr. Odell:

In accordance with Ordinance 159509 published November 20, 1984, Council File 84-0262 dated November 8, 1984, it is necessary to establish the following fund:

## TRUST FUND

7772 UNCLAIMED MONIES SEIZED INCIDENTAL  
TO ARREST TRUST

The fund shall be administered by the Police Department for the receipt of monies seized in connection with arrests made for violations of criminal laws, and the authorized disbursements from the fund. Monies in the fund are to be periodically reviewed for escheatment to the General Fund.

Very truly yours,

JAMES K. HAHN, CONTROLLER

By

Don Wong  
Chief Accountant

JKH:DW:rla

cc: J. Tom  
S. Lam  
E. Wikstrom  
C. Cannon  
M. Duplessis  
Police Department  
File (3) copies

0014f

Fund 7772

ELIAS MARTINEZ  
CITY CLERK

CALIFORNIA

TOM BRADLEY  
MAYOROFFICE OF  
CITY CLERK  
ROOM 393, CITY HALL  
LOS ANGELES, CA 90012  
485-5709WHEN MAKING INQUIRIES  
RELATIVE TO THIS MATTER,  
BE TO FILE NO.

84-0262

November 8, 1984

City Attorney  
Police Department  
Board of Police Commissioners  
Treasurer  
Controller  
Data Service Bureau

NOV 15 1984

PLACED IN FILES

DEPUTY

## ESTABLISHING A TRUST FUND FOR UNCLAIMED GAMBLING MONEY

At the meeting of the Council held November 7, 1984, the  
following action was taken:

Attached report adopted .....	X
" motion .....	
" resolution .....	
Ordinance adopted .....	X
Motion adopted to approve attached report .....	
" " " " communication .....	
To the Mayor for concurrence .....	
To the Mayor FORTHWITH .....	
Mayor concurred .....	
Appointment confirmed .....	
Appointee has taken the Oath of Office .....	
Findings adopted .....	
Negative Declaration adopted .....	
Categorically exempt .....	
Generally exempt .....	
EIR certified .....	
Tract map approved for filing with the County Recorder .....	
Parcel " " " " " " " " .....	
Bond approved .....	
Bond is No. _____ of Contract .....	
Resolution of acceptance of future street to be known as _____ adopted .....	
Agreement mentioned therein is/are No. _____ of Contracts .....	

*Elias Martinez*  
City Clerk

mb

File No. 84-0262

OCT 15 1984

TO THE COUNCIL OF THE  
CITY OF LOS ANGELES

Your POLICE, FIRE AND PUBLIC SAFETY

Committee

Reports as follows:

RECOMMENDATION

In order to provide for the establishment of a trust fund for unclaimed gambling money, your Committee RECOMMENDS, Substantially as recommended by the Board of Police Commissioners, that the accompanying proposed ordinance, approved as to form and legality by the City Attorney, BE PLACED UPON ITS PASSAGE.

SUMMARY

As indicated by the Chief of Police in his report dated December 21, 1983, attached to file, gambling monies are seized and booked as evidence in connection with arrests for criminal activity and are not claimed.

Currently, the Police Department is required by Government Code Section 50050 to retain unclaimed money for a period of three years. This mandatory retention period has added to the burdens of storage and security as well as depriving the General Fund of additional revenue accrued from an interest-bearing fund.

The proposed ordinance would allow the Department to retain the money for six months and then transfer the unclaimed balance to a special trust fund where it would remain for the balance of the three-year holding period. During this three-year holding period, individuals would still be able to claim their monies while deposited in this trust fund. In Fiscal Year 1983, the Department deposited \$200,000 into the General Fund. If this proposed ordinance had been in effect and the monies deposited with the City for 2 1/2 years, the City Treasurer could have earned \$56,602.80, at the current annual percentage rate of 10.01% compounded monthly.

Fund 100  
↓  
Fund 861

Your Committee concurs with the findings of the Police Department and submits the above recommendation for Council consideration.

Respectfully submitted,

FIRE AND PUBLIC SAFETY COMMITTEE

*M. Brande*  
*Joan Mitke Flores*

Motion Report	Adopted	Con'l	Rel'd
	✓		
POLICE			
COUNCIL ACTION OF			
NOV 7 1984			
Ordinance	✓		
Resolution			
Hearing			
Letter File			

CA:jld  
9-25-84

The Los Angeles Daily Journal

ORDINANCE NO. 159509

An ordinance amending Chapter 5 of Division 5 of the Los Angeles Administrative Code to establish a fund to receive monies seized in connection with arrests made for violations of criminal laws.

THE PEOPLE OF THE CITY OF LOS ANGELES

DO ORDAIN AS FOLLOWS:

Section 1. Section 5.112 of the Los Angeles Administrative Code is hereby renumbered Section 5.116.

Sec. 2. Chapter 5 of Division 5 of the Los Angeles Administrative Code is hereby amended by adding Article 14 thereto, said Article to read:

ARTICLE 14

TRUST FUND FOR MONIES SEIZED

INCIDENTAL TO ARRESTS

Sec. 5.112. Creation and Administration of Fund.

a. There is hereby established within the Treasury of the City of Los Angeles a fund known as the "Unclaimed Monies Seized Incidental to Arrests Trust Fund," hereinafter referred to as "Fund." The Fund shall be administered by the Los Angeles Police Department, hereinafter referred to

1 as "Department," subject to provisions of  
2 Subsections b, c, d, e and f of this Section. No  
3 monies shall be disbursed from the Fund except as  
4 provided by this Section.

5 b. The Department shall maintain a record of  
6 the date, amount, and circumstances of seizure,  
7 including the location thereof and the amounts, if  
8 any, in possession of specific named persons at  
9 the location of the seizure.

10 A record shall also be kept of the dates and  
11 amounts of deposit in said Fund.

12 c. Money to be deposited into the Fund  
13 shall be unclaimed money which is seized in  
14 connection with arrests made for violations of  
15 criminal laws or otherwise seized not pursuant to  
16 the issuance of a court search warrant, provided:

17 1. The rightful owner of the money is  
18 not known to the Department, and

19 2. The Department has first held the  
20 money in custody for six months, and

21 3. It has been determined that the  
22 money is not going to be used in any criminal  
23 prosecution.

24 d. Money shall not be deposited into the  
25 Fund if it is:

26 1. Money with respect to which the  
27 ownership is the subject of a court action  
28



1 which has been filed (in which event the  
2 money or an equivalent sum shall be  
3 transferred into the possession of the court  
4 where the litigation is pending); or

5 2. Money seized pursuant to a duly  
6 executed search warrant, unless the court  
7 issuing the warrant has specifically approved  
8 the deposit or inclusion of the money into  
9 the Fund (in which event the money shall be  
10 deposited into the Fund notwithstanding c above).

11 e. The Department shall establish procedures  
12 for the refund of any monies required by law to be  
13 refunded. In the event of a claim for return of  
14 any monies in the Fund prior to said monies  
15 becoming public money as provided in Subsection d,  
16 the Department shall review the claim for  
17 completeness and accuracy and submit the claim  
18 together with the Department's report and recom-  
19 mendations of approval, partial approval, or  
20 disapproval to the City Attorney for review as to  
21 the legality of payment, if any, to the claimant.  
22 If it is determined that the claim or any part  
23 thereof should be satisfied by payment from the  
24 Fund, the Department shall forthwith cause the  
25 necessary disbursement to be made therefrom  
26 subject to approval of the Board of Police  
27 Commissioners.



1           f. Pursuant to the provisions of California  
2 Government Code Sections 50050 through 50053 and  
3 50055, the Department shall periodically review  
4 the status of monies in the Fund and inform the  
5 City Treasurer and the City Controller of any  
6 amounts to be escheated. The City Treasurer shall  
7 then take the necessary action to effect these  
8 proceedings, shall cause any required notices to  
9 be published, and shall inform the City Council  
10 with respect to any monies therein which have by  
11 law become public money. Upon receipt of such  
12 information the City Council may cause those  
13 public monies to be transferred to the General  
14 Fund.

15 . . .  
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24 . . .  
25 . . .  
26 . . .  
27 . . .

28

Sec. 3 The City Clerk shall certify to the passage of this ordinance and cause the same to be published in some daily newspaper printed and published in the City of Los Angeles.

I hereby certify that the foregoing ordinance was passed by the Council of the City of Los Angeles, at its meeting of NOV 7 1984

ELIAS MARTINEZ, City Clerk,

By Edward W. Alderson,  
Deputy.

Approved NOV 14 1984

Sam Bradley  
Mayor.

Approved as to Form and Legality

8/28/84

IRA REINER, City Attorney,

By George G. Buchanan  
GEORGE G. BUCHANAN ~~xxxx~~  
Assistant City Attorney

File No. 84-0262

City Clerk Form 28

Log.  
11/20  
6-59753

BOARD OF PUBLIC WORKS  
MEMBERS

KEVIN JAMES  
PRESIDENT

MONICA RODRIGUEZ  
VICE PRESIDENT

MATT SZABO  
PRESIDENT PRO TEMPORE

MICHAEL R. DAVIS  
COMMISSIONER

BARBARA ROMERO  
COMMISSIONER

ARLEEN P. TAYLOR  
EXECUTIVE OFFICER

CITY OF LOS ANGELES

CALIFORNIA



ERIC GARCETTI  
MAYOR

DEPARTMENT OF  
PUBLIC WORKS

BUREAU OF  
ENGINEERING

GARY LEE MOORE, PE, ENV SP  
CITY ENGINEER

1149 S. BROADWAY, SUITE 700  
LOS ANGELES, CA 90015-2213

<http://eng.lacity.org>

August 20, 2014

The Honorable Budget and Finance Committee  
City Council  
City Hall, Room 395  
Los Angeles, CA 90012

**REVISED RESPONSE ON THE SPECIAL FUND QUESTIONNAIRE**

Honorable Members:

Pursuant to C.F. 13-0600-S133, the Bureau of Engineering (BOE), upon further review of the questionnaire and attachments, has identified five additional funds that fall under BOE's purview and should have reflected a yes response to the questionnaire. The following is a list of the identified funds:

**Fund**

214 – Vacated Fire Dept Facilities  
26A – MICLA Ser2006A Police Fac Cons  
26B – MICLA Ser2006A PW Bldg Const  
46R – Griffith Observatory Trust Fd  
489 – Essential Public Util Assessment

If you have any questions, please contact Robert Kadomatsu, Chief Management Analyst, Administration Division, at (213) 485-4944.

Sincerely,

Gary Lee Moore, PE, ENV SP  
City Engineer

cc: Wai Lau, Office of the Controller  
Ana Mae Yutan, City Administrative Officer  
Roy Morales, Chief Legislative Analyst



**BOARD OF PUBLIC WORKS  
MEMBERS**

**KEVIN JAMES**  
PRESIDENT

**MONICA RODRIGUEZ**  
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**MICHAEL R. DAVIS**  
COMMISSIONER

**BARBARA ROMERO**  
COMMISSIONER

**ARLEEN P. TAYLOR**  
EXECUTIVE OFFICER

# CITY OF LOS ANGELES

CALIFORNIA



**ERIC GARCETTI**  
MAYOR

**DEPARTMENT OF  
PUBLIC WORKS**

**BUREAU OF  
ENGINEERING**

**GARY LEE MOORE, PE, ENV SP**  
CITY ENGINEER

1149 S. BROADWAY, SUITE 700  
LOS ANGELES, CA 90015-2213

<http://eng.lacity.org>

September 16, 2014

The Honorable Budget and Finance Committee  
City Council  
City Hall, Room 395  
Los Angeles, CA 90012

## REVISED RESPONSE ON THE SPECIAL FUND QUESTIONNAIRE

Honorable Members:

Pursuant to C.F. 13-0600-S133, the Bureau of Engineering (BOE) has determined that Fund 40V (Alley NW Jefferson BI NR Randa) should have reflected a yes response to the questionnaire. It should be noted that on September 15, 2014, the Bureau of Street Lighting (BSL) notified BOE that Fund 40V had been misidentified as a BSL Special Fund.

If you have any questions, please contact Robert Kadomatsu, Chief Management Analyst, Administration Division, at (213) 485-4944.

Sincerely,

Gary Lee Moore, PE, ENV SP  
City Engineer

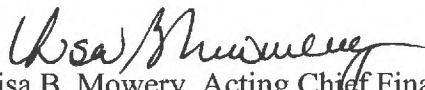
cc: Wai Lau, Office of the Controller  
Ana Mae Yutan, City Administrative Officer  
Roy Morales, Chief Legislative Analyst



**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

DATE: September 23, 2014

TO: Councilmember Paul Krekorian, Chair  
Councilmember Mitchell Englander, Vice Chair  
Councilmember Paul Koretz  
Councilmember Bob Blumenfield  
Councilmember Mike Bonin  
Budget and Finance Committee

FROM:   
Lisa B. Mowery, Acting Chief Financial Officer  
LA Sanitation

SUBJECT: **REVISED - Special Funds – Interest Reporting CF#13-0600-S133**

LA Sanitation (LA SAN) previously recommended that interest from the following funds should remain with the fund:

618 Shoshone Av/Rinaldi Drng Dist  
619 Winnetka Av/Devonshire Drn Dist  
624 Mason/Lassen Dr Dt Plnd Loc Dr  
625 Vanalden Chn Dr Dt Plnd Loc Dr  
629 Sunland Bl/Apearson Drain Dis

This determination was based on a review of the ordinances creating these trust funds for work to be constructed in these drainage districts. While the ordinances are silent on the issue of interest, they do state that these funds are not subject to reversion to the General Fund. LA SAN interpreted this to mean that interest earnings from the funds should also not be deposited into the General Fund.

However, the Controller's Office has informed LA SAN that if the ordinance is silent on the subject of interest, the past practice had been to credit interest to the General Fund. Records show that interest has not been crediting to the funds listed above and LA SAN does not intend to take any action to change that.

Please contact me at (213) 485-2374 if there are any questions.

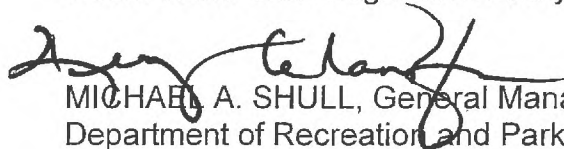
LBM/LBM:lbm

c: Wai Y. Lau, Controller's Office  
Ana Mae Yutan, CAO  
Roy Morales, CLA  
Yolanda Antonio, OOA  
Julie Sauter, LA SAN

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

**DATE:** August 27, 2014

**TO:** The Honorable Budget and Finance Committee  
Office of the Controller  
Office of the City Administrative Officer  
Office of the Chief Legislative Analyst

**FROM:**  MICHAEL A. SHULL, General Manager  
Department of Recreation and Parks

**SUBJECT: INTEREST ON FUND 858, SANTA MONICA MOUNTAINS  
CONSERVANCY TRUST COUNCIL FILE NO. 13-0600-S133**

In response to Council File No. 13-0600-S133 dated April 30, 2014, the Department of Recreation and Parks is requesting a correction on interest reporting for Fund 858. Fund 858, Santa Monica Mountains Conservancy Trust is identified in Attachment G of the joint Office of the Controller and City Administrative Officer report as a fund that does not pay interest to the City's General Fund. That is incorrect. All interest earned on Fund 858 is returned to the City's General Fund.

If you or your staff members have any questions, please contact Eleanor Chang in our Finance Division at (213) 202-2734.

Thank you.

NDW:ec

cc: Noel Williams, Chief Management Analyst  
Eleanor Chang, Departmental Chief Accountant III

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL MEMORANDUM

Date: September 3, 2014

To: Honorable Paul Krekorian, Chair  
Budget and Finance Committee  
Attention: Erika Pulst, Legislative Assistant

From: Seleta J. Reynolds, General Manager  
Department of Transportation

Subject: **COUNCIL FILE 13-0600-S133-ATTACHMENT G: DISBURSEMENT OF INTEREST EARNINGS**

This correspondence responds to Instruction No. 1 of Council File (CF) 13-0600-S133, a comprehensive review of the City's special funds. The Los Angeles Department of Transportation (LADOT) was identified in Attachment G of the joint Controller and City Administrative Officer Report with regards to the Wilshire West Transportation Improvement Trust Fund No. 462, the Bicycle Plan Trust Fund No. 55C, and the Petroleum Violation Escrow Account Trust Fund No. 868. Subsequent instructions by the Controller's Office instructed departments to report on the discrepancies identified in Attachment G by September 8, 2014.

The LADOT reviewed the appropriate ordinances and determined that interest earned by the Wilshire West Transportation Improvement Trust Fund, Petroleum Violation Escrow Account Trust Fund, and Bicycle Plan Trust Fund should have been retained by the Special Fund. Details are listed below.

Wilshire West Transportation Improvement Trust Fund No. 462

Ordinance 167551 authorized the creation of the Wilshire West Transportation Improvement Trust Fund on January 21, 1988. Section 10, titled Wilshire West Transportation Improvement Trust Fund, page 32 of the Ordinance states that "any interest earned" shall be deposited in the Wilshire West Transportation Improvement Fund. By Ordinance, interest earned was not to be deposited in the General Fund. The Wilshire West Transportation Improvement Trust Fund should not have been included in Attachment G.

The Wilshire West Transportation Improvement Fund was also identified by the Controller's Office as an inactive fund. The Department has agreed and recommended that this fund be closed and that its cash balance of \$11,189.42 be transferred to the Neighborhood Traffic Management Fund. The City Council authorized this recommendation in the FY 2014 Year End Financial Status Report (CF 13-0600).

Petroleum Violation Escrow Account Trust Fund No.868

The City Council adopted CF 87-0361 on June 27, 1990. Council Action No. 4 authorized the Controller to establish the Petroleum Violation Escrow Account Trust Fund and provided that any interest by the fund should be used by the Smart Streets Corridor Project. The Smart Streets Corridor Project evolved into the City's ATSAC Program.



The Petroleum Violation Escrow Account Trust Fund experienced no activity from 2002 onwards. The LADOT recommended that the fund be closed and that the cash balance of \$258,251.78 be transferred to the Automated Traffic Surveillance and Control (ATSAC) Center Fund. The City Council authorized this recommendation in the FY 2014 Year End Financial Status Report (CF 13-0600).

Bicycle Plan Trust Fund No. 55C

The City Council adopted Ordinance No. 182272 (see CF 10-2385-S5) on November 13, 2012. Section 5.115.10 (h) provides that interest earned should remain with the Bicycle Plan Trust Fund.

If you have further questions concerning this response, please contact Will Halverson of my staff at 213-972-5957.

SJR:RA:wdh

Attachments

c: Ana Mae Yutan, City Administrative Office  
Roy Morales, Chief Legislative Analyst Office  
Wai Lau, Office of the Controller  
Will Halverson

1 (A group of architecturally-combined commercial  
2 establishments built on a site which is planned, developed  
3 and managed as a unit.)  
4

5 Less than 30,000 square feet: 14.6 per 1,000 square feet  
6 of Gross Floor Area  
7

8 30,000 square feet or more: The Trips per p.m. peak  
9 hour shall be determined  
10 by the following formula:  
11

12  
13 
$$(-0.001A + \frac{323.5}{A} + 3.9) \text{ per 1,000 sq. ft. of}$$
  
14 
$$\text{Gross Floor Area}$$

15 Where  $A = \frac{\text{Gross Floor Area}}{1,000}$   
16

17 However, in no event shall the Trips per p.m.  
18 peak hour for a shopping center exceed 29.3 Trips per  
19 1,000 sq. ft. of Gross Floor Area.  
20

21 Sec. 10. WILSHIRE WEST TRANSPORTATION IMPROVEMENT  
22 TRUST FUND.

23 There is hereby established a special fund entitled  
24 the Wilshire West Transportation Improvement Trust Fund. All  
25 monies paid to the Department of Transportation pursuant to  
26 Sections 5 C and 7 H of this Ordinance and any interest earned  
27 thereon, shall be held separate and apart from other City funds  
28 and shall be deposited in the Wilshire West Transportation

# CITY OF LOS ANGELES

CALIFORNIA

ELIAS MARTINEZ  
CITY CLERK



TOM BRADLEY  
MAYOR

OFFICE OF  
CITY CLERK

ROOM 395, CITY HALL  
LOS ANGELES, CA 90012  
485-5705

WHEN MAKING INQUIRIES  
RELATIVE TO THIS MATTER,  
REFER TO FILE NO.

87-0361

June 28, 1990

Honorable Tom Bradley, Mayor (with file)

RE: RESOURCES FOR SANTA MONICA FREEWAY CORRIDOR SMART STREETS  
DEMONSTRATION PROJECT

At the meeting of the Council held June 27, 1990, the following  
action was taken:

Attached report adopted.....	_____
" motion " (Yaroslavsky - Holden).....	_____ X
" resolution " ( ).....	_____
Ordinance adopted.....	_____
Motion adopted to approve attached report.....	_____
" " " " " communication.....	_____
To the Mayor for concurrence.....	_____ X
To the Mayor FORTHWITH.....	_____ X
Mayor concurred.....	_____
Appointment confirmed.....	_____
Findings adopted.....	_____
Negative Declaration adopted.....	_____
Categorically exempt.....	_____
Generally exempt.....	_____
EIR certified.....	_____
Tract map approved for filing with the County Recorder....	_____
Parcel map approved for filing with the County Recorder....	_____
Bond approved is No. _____ of Contract.....	_____
Resolution of acceptance of future street to be known as _____ adopted.....	_____
Agreement mentioned therein is/are No. _____ _____ of Contracts.....	_____
Attach a copy of follow-up Department Report to file.....	_____
Special Instructions _____	_____

*Elias Martinez*  
City Clerk  
crm

SPECIAL 1

Motion

Whereas, the Mayor and Council previously authorized the Department of Transportation (DOT) participation in and staffing for the Los Angeles County Transportation Commission (LACTC) sponsored Santa Monica Freeway Corridor Smart Streets Demonstration Project; and

Whereas, the Smart Streets Project establishes a coordinated traffic management system along a 12.3 mile segment of the Santa Monica Freeway between Soto Street and the Santa Monica City limits by linking existing communication systems. Upon implementation of this Project DOT will have the ability to coordinate traffic movement in the Santa Monica Freeway Corridor with other agencies during peak travel periods and to reroute traffic during special events, accidents and periods of construction activity; and

Whereas, the City share of the Phase 1 of this Project is \$18 million and DOT has identified funding sources through regional Federal Aid Urban (FAU) funds (\$12.1 million), interest on FAU funds (\$4.4 million) and Petroleum Violation Escrow Account (PVEA) (\$1.4 million) and various additional sources are being investigated by LACTC as the coordinating agency for the Project; and

Whereas, funds from interest on FAU funds and PVEA have been earmarked from LACTC for this project pending City approval of the proposed Cooperative Agreements to implement coordinated traffic projects; maintain and operate equipment purchased with these funds; and conduct a study of low cost Transportation System Management (TSM) improvements and implement all feasible study findings; and

Whereas, this project is fully reimbursable from the above funding sources. Therefore all expenditures must be front-funded with City funds, The City funds are replenished as reimbursement is received usually within two to three weeks; and

Whereas, additional space will be required in the ATSAC Control Center when the Smart Streets Corridor Project becomes operational in the late 1992. Redesign of the existing ATSAC Control Center will be required by 1991 to allow for construction bidding process and the physical construction. The redesign will be accomplished by consultant services at a cost of \$25,000 due to existing workload of the Bureau of Engineering Architectural Division. The contractual services cost is entirely reimbursable from PVEA funds; and

NOW, THEREFORE, I MOVE, as recommended by the City Administrative Officer, subject to the approval of the Mayor:

1. Approve the proposed Cooperative Agreement between the City

and the Los Angeles County Transportation Commission, for reimbursement to the City of FAU Interest Funds in the amount of \$4,419,500, for implementation of the Santa Monica Freeway Corridor Smart Streets Demonstration Project and authorize the Mayor to execute the Agreement on behalf of the City;

2. Relative to the acceptance of the above referenced \$4,419,500 in FAU Interest Funds, direct the General Manager of the Department of Transportation to:
  - A. Cooperate with neighboring jurisdictions to implement coordinated traffic signal control across jurisdictional signal projects, where feasible;
  - B. Maintain and operate the equipment purchased with these funds; and
  - C. Conduct a study of low cost Transportation System Management (TSM) improvements, including, but not limited to peak hour parking and turn restrictions, that can be implemented in conjunction with the project; and, to implement all findings of the study found to be feasible and warranted based on engineering criteria and fiscal capacity, contingent on any improvements Council approval, prior to installation of improvements.
3. Approve the proposed Cooperative Agreement between the City and the Los Angeles County Transportation Commission, for reimbursement to the City of Petroleum Violation Escrow Account (PVEA) Funds in the amount of \$1,430,564, for implementation of the Santa Monica Freeway Corridor Smart Streets Demonstration Project and authorize the Mayor to execute the Agreement on behalf of the City;
4. Authorize the Controller to establish a special fund entitled the Petroleum Violation Escrow Account (PVEA) Trust Fund to be administered by the Department of Transportation. All monies paid into the Fund and any interest earned thereon shall be used for the Smart Streets Corridor Project;
5. Authorize the Bureau of Engineering to advertise, award, and execute, subject to review by the City Attorney, a personal services contract for the redesign of the ATSAC Control Center, and direct the Bureau of Engineering and any other involved agency to expedite the design and construction of the ATSAC Control Center so as to complete the expansion and remodeling by August 1, 1991; and,
6. Transfer of \$448,344 from the Reserve Fund to the Unappropriated Balance and appropriate this amount therefrom to the Department within the General Fund No. 100 as indicated below and as detailed in the CAO report for the 1989-90 Fiscal Year, subject to reimbursement for eligible items from PVEA Funds, Regional FAU Funds and FAU Interest Funds:

Department of Transportation - Fund 100/Department 94

Salaries Overtime	Account No. 1090	\$ 21,529
Contractual Services	Account No. 3040	25,000
Signal Supplies and Repairs	Account No. 3360	360,294
Office and Admin.	Account No. 6010	1,250
Furniture, Office and Technical Equipment	Account No. 7300	<u>7,014</u>
Subtotal		\$ <u>415,087</u>

Information Services Department - Fund 100/Department 32

Contractual Services	Account No. 3040	\$ 1,190
Equipment Lease Acquisition	Account No. 9810	<u>32,067</u>
		\$ <u>33,257</u>
Total		\$ <u>448,344</u>

FURTHER, pursuant to Rule 23 of Council Rules, the Council, as authorized by Government Code Sec. 54954.2(b)(2), ~~determine by at least 2/3 vote that~~ the need for this action ~~exists.~~ *presented by*

*Zev Varslovsky*  
Zev Varslovsky  
Councilman, 5th District

Seconded by *Nate Holden*  
Nate Holden  
Councilman, 10th District

**ADOPTED**

JUN 27 1990

LOS ANGELES CITY COUNCIL



182272  
**ORDINANCE NO. \_\_\_\_\_**

An ordinance adding Article 26 to Chapter 5 of Division 5 of the Los Angeles Administrative Code, establishing the Bicycle Plan Trust Fund.

**THE PEOPLE OF THE CITY OF LOS ANGELES  
DO ORDAIN AS FOLLOWS:**

Section 1. A new Article 26 is added to Chapter 5 of Division 5 of the Los Angeles Administrative Code to read as follows:

**CHAPTER 5, ARTICLE 26**

**BICYCLE PLAN TRUST FUND**

**Sec. 5.115.10. Creation and Administrative of the Fund.**

(a) There is hereby created and established in the Treasury of the City of Los Angeles a special fund to be known as the "Bicycle Plan Trust Fund" (Fund).

(b) The purpose of the Fund shall be the receipt, retention and disbursement of funds, including developer contributions, received by either the Los Angeles Department of City Planning or the Los Angeles City Department of Transportation designated for the formulation and implementation of bicycle improvements, to facilitate more efficient management and administration of the funds. The Fund shall also be used for the disbursement of monies transferred into the Fund by the City Council.

(c) The Fund shall be administered by the General Manager of the Department of Transportation (General Manager) or the General Manager's designee(s), in accordance with established City practices and the provisions of the Fee Mitigation Act (Government Code section 66000, *et seq.*). No more than 5% of monies in the Fund shall be used per year for administrative costs. Administrative costs shall not include public outreach, traffic studies, feasibility studies, traffic data surveys, conceptual drawings, construction drawings, construction engineering, and construction.

(d) Disbursement of funds requires the approval of the Director of the Department of City Planning (Director) and the General Manager, or their designees.

(e) The General Manager shall inform the Controller of any special condition or restriction imposed upon any monies accepted for deposit in the Fund.

(f) The General Manager is authorized to establish procedures to carry out the provisions of this Article.

(g) Monies not expended from the Fund at the close of any fiscal year shall not revert to the Reserve Fund, but shall remain in the Fund.



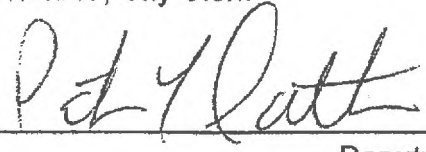
(h) All interest and other earnings attributable to monies in the Fund or to any of the separate accounts within the Fund shall be credited to the Fund or to the account to which it is attributable and shall be devoted to the purposes of the Fund.

(i) The General Manager shall maintain appropriate accounting records of the actual costs of the services rendered pursuant to the Fund. The General Manager shall report to the City Council regarding and identifying all receipts into, and all expenditures out of, the Fund as well as the purpose for which the expenditures were made. Each report shall cover a fiscal year and shall be submitted within 90 days after the close of that fiscal year.

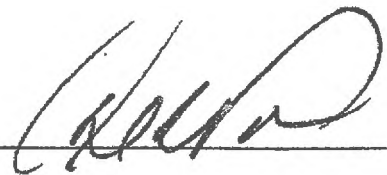
Sec. 2. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

I hereby certify that this ordinance was passed by the Council of the City of Los Angeles, at its meeting of SEP 21 2012.

JUNE LAGMAY, City Clerk


By   
Deputy

Approved OCT 03 2012

  
Mayor

Approved as to Form and Legality

CARMEN A. TRUTANICH, City Attorney

By   
MICHAEL NAGLE  
Deputy City Attorney

Date May 2, 2012

File No. 10-2385-S5

## DECLARATION OF POSTING ORDINANCE

I, MARIA VIZCARRA, state as follows: I am, and was at all times hereinafter mentioned, a resident of the State of California, over the age of eighteen years, and a Deputy City Clerk of the City of Los Angeles, California.

Ordinance No. 182272 – Adding Article 26 to Chapter 5 of Division 5 of the Los Angeles Administrative Code, establishing the Bicycle Plan Trust Fund - a copy of which is hereto attached, was finally adopted by the Los Angeles City Council on September 21, 2012, and under the direction of said City Council and the City Clerk, pursuant to Section 251 of the Charter of the City of Los Angeles and Ordinance No. 172959, on October 4, 2012 I posted a true copy of said ordinance at each of the three public places located in the City of Los Angeles, California, as follows: 1) one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; 2) one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; 3) one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Copies of said ordinance were posted conspicuously beginning on October 4, 2012 and will be continuously posted for ten or more days.

I declare under penalty of perjury that the foregoing is true and correct.

Signed this 4th day of October, 2012 at Los Angeles, California.

  
\_\_\_\_\_  
Maria Vizcarra, Deputy City Clerk

Ordinance Effective Date: November 13, 2012

Council File No. 10-2385-S5